

**Session Agenda for Little Chapel on the Boardwalk
February 21, 2022
6:00 p.m. in the Fellowship Hall**

Call to Order

Opening of the meeting by Pastor John Earl: Devotional and Lesson on Spiritual Discernment

Attendance

Present: Dr. John Earl, Moderator; Mary Jo Kohunsky, Clerk; Elders

Excused Absence: Sarah McLaughlin

Also present:

Determination of Quorum

Clerk of Session Report

Consent agenda:

Approval of this Agenda.

Approval of Minutes of Stated Session Meeting of January 17, 2022.

Approval of amendment to the Minutes of the Stated Session Meeting of November 15, 2021:

Insertion of the following: *"Approval of LCOB Child and Youth Protection
Policy distributed at the October 18 Stated Meeting. Approved by Common Consent."*

Approval of Little Chapel on the Boardwalk 2021 Statistical Report for the Presbytery.

Approval of Session Meeting Dates: for the rest of 2022: March 21, April 18, May 16, June 20,
July 18, August 22, September 19, October 17, November 21, and December 19.

Consideration of moving December meeting to December 12.

Approval of Diaconate meeting dates: March 13, May 15, August 21, November 20.

Lunch meeting following worship, with meeting to begin by 1:00 p.m.

Approval of date for Officer Training.

CONSENT to above.

Correspondence, For information only:

Request by Presbytery for Statistical Report, Elder Necrology, Contact Information Sheet for Elders, Continuing Education for Pastors, Terms of Call.

Membership Report:

Baptisms: Wren Adams, January 23, 2022, in the Sanctuary.

Removal from Rolls:

Pete Booth, died February 1, 2022.

Ron Price, died February 3, 2022.

Ron Price, died February 14, 2022.

New members:

Other:

Other:

Church calendars for February and March from Delores Dyer, for information

January Financial Information from Joan Denney, for Information

New Session Handbook binders and contents: Use, Organization, additions, planning calendars and list of historical events at LCOB; and website resources.

Officer of the Month sign-ups:

May (10:30):

June (10:30):

July (8:30):

July (10:30):

August (10:30)

New duty: Straighten name tags at end of service

Clarification of modified handling of the offering following each service

Comments on the February 20, 2022, Annual Meeting of the Congregation, Time and Talent Fair, and Stewardship booklets.

Election of LCOB Commissioner to Presbytery meetings:

March 5, 2022, Presbytery meeting via Zoom.

Saturday, May 21, Camp Kirkwood and possibly Zoom.

Saturday, October 8, First Presbyterian Church, Sanford and possibly Zoom.

Membership Committee update of rolls and directory – in planning stages.

SESSIONAL COMMITTEE REPORTS

Christian Education Committee: Christine Kennedy, Moderator; Sarah McLaughlin, Elder

No report. No recommendations.

Finance Committee: John Copeland, Moderator; Dickson Bridger, Elder

Report attached. No recommendations.

Mission Committee: Beckey Smith, Moderator; Marti Shogi, Elder

Report attached. No recommendations.

Personnel and Planning Committee: Ed O'Neil, Moderator; Lisa Jordan, Elder

No report. No recommendations.

Property Committee: Barry Lindholm, Moderator; Hank Metzger, Elder

Report attached. No recommendations.

Worship Committee: Terry Paterson, Moderator; Sherri Alexander, Elder

Report attached. No recommendations.

UNFINISHED BUSINESS

NEW BUSINESS:

REMINDER: The next Stated Session meeting will be held on Monday, March 21, at 6:00 p.m., with location TBD. (Upstairs classroom?)

MODERATOR'S REPORT

PRAYER CONCERNS AND CLOSING PRAYER

*God call us home, Christ make us one,
Come Holy Spirit, Love will be done.*

STATED SESSION MEETING

WRIGHTSVILLE BEACH, NC
January 17, 2022 6:00 P.M.

The Session of the Little Chapel on the Boardwalk Presbyterian Church, PCUSA, met for a stated meeting on Monday, January 17, 2022 at 6:00 p.m. in the Fellowship Hall.

Pastor Dr. John Earl opened the meeting with Scripture, Lighting of Christ Candle, and Prayer.

Attendance

Present: Dr. John B. Earl, Moderator; Mary Jo Kohunsky, Clerk; Elders Sherri Alexander, John Copeland, Lisa Jordan, Barry Lindholm, Hank Metzger, Terry Paterson, Marti Shogi, and Beckey Smith.

Excused Absences: Dickson Bridger, Christine Kennedy, Sarah McLaughlin, Ed O'Neil.

Also present: Communications Committee representatives: Robert McIver and Hugh Armstrong

Quorum: The Clerk determined that a quorum was present for the meeting.

Clerk of Session Report

Consent agenda:

Approval of this Agenda

Approval of Minutes of Called Congregational Meeting of January 9, 2022

Ratification of E-mail votes:

December 10, 2021: e-mail vote to approve the minutes of December 6, 2021 Stated Session meeting (Unanimously approved by e-mail)

December 16, 2021: e-mail vote to hold the 4:00 p.m. December 24 worship service in the parking lot (Unanimously approved by e-mail)

January 11, 2022: e-mail vote to approve a motion from Property: That the recommended Manse replacement and repairs for flooring, painting, deep cleaning, electrical, and outside building pressure washing be approved for an estimated amount of \$ 11,566. (Unanimously approved by e-mail)

Consent items **approved**.

Correspondence: Presented for information only

Presbytery/COM: John's contract approval, documentation for Board of Pensions
First Presbyterian Church of Morehead City e-mail: Interim Pastor Search process at LCOB

Presbytery: Forms for Statistical Report and others

Other Information:

Elder contact information update: A directory of Elders was verified by members.

Name tag project report: Mary Jo and Janice Allen have created and distributed name tags each Sunday. Some new members and regular guests requested and received badges.

Updating Church Guidelines project: Information to come at next session meeting. Each Elder has received an e-mail with relevant pages from the manual.

LCOB website elder page – A print-out of the Table of Contents was distributed to each elder, with a reminder to check access and useability of the site for future use.

Officer of the Month sign-ups for March, April, May: Each Elder will serve as Officer of the Month twice in the coming year. Special services such as on Christmas Eve will also need an officer, and will be announced at a later time. If an Elder is unable to serve at the time listed above, he or she should make arrangements with another Elder to serve in his/her place. An updated duties list will be posted on the Elders' Page of the LCOB website, and members will be notified of the change. Elders signed up on a sheet provided.

Sexual Misconduct Policy and Signature Sheet for New Elders: New members were reminded to turn in the signature page no later than the February stated meeting. LCOB Statistical Report for Presbytery is coming to your e-mailbox soon; due at the Presbytery in February.

New 3-ring binders with dividers will be distributed at the February Session meeting.

Membership:

Baptisms: None

Request for Baptism of Allison Adams (4 months old) on January 23:

Pastor Earl cited this section from the *Book of Order*. "*When a child is presented for Baptism, ordinarily the parent(s) or one(s) rightly exercising parental responsibility shall be an active member of the congregation. The Session may also consider a request for Baptism of the child from a Christian parent who is an active member of another congregation.*" (*Book of Order* W-2.3014)

The Session agreed that the LCOB practice of Baptizing the children of non-members be examined and clarified, and mentioned the precedent set when the same parents presenting a different child for Baptism two years ago. Marti moved that the Session approve the Baptism providing that Pastor Earl will meet with the parents to discuss the meaning of Baptism in the Presbyterian Church and the role of the parents and the congregation in the spiritual upbringing of this child. Upon a second by Lisa, a vote was taken. **Approved.**

Removal from Rolls: None

New Members: None

Other: NA

All Consent items were unanimously **approved.**

DIACONATE COMMITTEE REPORTS AND RECOMMENDATIONS

Communications Committee: Robert McIver, Hugh Armstrong

Report and Document of Understanding attached.

Hugh introduced the history of video services at LCOB, which were initiated to provide worship opportunities when members are unable to attend in person. New equipment was configured, purchased, and installed for that purpose alone. Recent expectations by the congregation and the community have caused problems in that the members of the A-V team are not always available or even notified when someone else assumes that their services are expected, such as for weddings, funerals, recitals, and Scout meetings.

In addition, Hugh stated that the Committee now requests that a donation be made to the A-V fund for their volunteer services. Terry and others suggested that a "price list" be prepared, similar to the one now used for families planning weddings at Little Chapel. A Document of Understanding was examined by the Session, and encourage the Communications Committee to work with the Worship

Committee to develop this A-V fee list. Hank moved that we approve the establishment of a fee structure, and Terry seconded. **Approved.**

SESSIONAL COMMITTEE REPORTS AND RECOMMENDATIONS:

Christian Education Committee: Christine Kennedy, Moderator; Sarah McLaughlin, Co-Moderator

Report attached. No recommendations.

Souper Bowl: Mary Jo relayed a message from Christine that the CE Committee will be hosting the "Souper Bowl" activity in the narthex on Sunday, February 13. The little ones from the nursery, under the leadership of Cathy Slany, will be cheering on those who donate.

Part-time Youth Ministry: A recommendation regarding a new part-time staff member for the youth ministry will be presented by Personnel and Planning in the very near future. Christine and Sarah fully support the planned motion.

Finance Committee: John Copeland, Moderator; Dickson Bridger, Co-Moderator

Report attached. Recommendation below.

2021: John announced that we had a stellar finish to 2021, thanks in part to contributions made in December, 2021, and thanked Session members for their efficient management of their funds during the 2021 year. Our net income for the year was almost \$33,000 above the budget expectations. The Committee has designated \$8000 for expenses of the Pastor Nominating Committee, \$12,000 for the Manse repairs and replacement of flooring. In addition, \$11,000 has been marked for a reserve fund for unplanned demands, such as the potential replacement of one of the HVAC units.

-- *Insurance* costs are nearly \$77,000 annually, and strategies to reduce this amount without reducing coverage are being investigated. Until now, the stained glass windows in the church have not been insured, and coverage for that is being considered.

The 2022 Proposed Budget was presented with the recommendation that the Session approve it as submitted. **Approved.**

Fifth Sunday: John Copeland then made a motion as an individual, not on behalf of the Committee: that the funds received from the Fifth Sunday offering in January be used to fund the handrails for musicians, and Sherri offered the second. **Approved.**

Mission Committee: Beckey Smith, Moderator; Marti Shogi, Co-Moderator

No written report. No recommendations.

Eden Village: Marti reported on the progress of donations for the Eden Village house being sponsored by LCOB. The current fund balance is \$28,300, and \$11,700 is need to reach our goal. Donations may continue to be made by the congregation, and funds generated by parking lot donations will be added, as well.

Meals on Wheels: Beckey explained that the Session once volunteered to pack meals for Meals and Wheels, but another group had already committed to that Saturday. Instead, teams are needed for February 26 and June 25. She requested that Session provide volunteers for that day. Terry made the motion that Elders staff the team on February 26, and this was seconded by Marti. **Approved.** Beckey will send out an email requesting that individuals sign-up for the team.

Personnel and Planning Committee: Ed O'Neil, Moderator; Lisa Jordan, Co-Moderator

Report attached. Recommendation.

Part-time Youth Ministry: Following the departure of Ian Getman, this Committee has been working with the Christian Education Committee to develop a posting to fill that vacancy. The Committee made the recommendation to post the Part Time Youth Minister position to see what candidates are currently available. Note: The moderators of the Christian Education Committee fully support the motion. **Approved.**

Property Committee: Barry Lindholm, Moderator; Hank Metzger, Co-Moderator

Report attached. No recommendations.

Manse: Work has begun on manse improvements and repairs, which need to be completed prior to March 1, which is the tentative date on which John and Nadja Earl will move in. Barry passed around a photo of the carpeting as it was prior to this work, and members acknowledged the need for its replacement.

Future: Although there are no recommendations today, the Committee plans to consider:

Church improvements: including carpet on the second floor, admin office, staff hallway, and pastor's office. Painting in several areas; painting outside of church on three sides.

Parking lot: resurfacing

Reserve fund: A 10-year plan to address future needs is being prepared for presentation to the Session in March, to provide a road map or blueprint looking forward.

Worship Committee: Terry Paterson, Moderator; Sherri Alexander, Co-Moderator

Report attached. Recommendations.

Communion: that Communion be served on the following dates: 2/6, 3/6, 4/10 (Palm Sunday); 4/14 (Maundy Thursday); 5/1, 6/5, 8/7, 9/4, 10/2 (World Communion Day); 11/20 (Christ the King Sunday); 12/24 (Christmas Eve). **Approved.**

Ash Wednesday: that we have two Ash Wednesday services (March 2, 2022) at 12 noon and 7 p.m. **Approved.**

Holy Week: that we plan a 7 p.m. Maundy Thursday service on April 14, 2022, and a 12 Noon Good Friday service on April 15, 2022. **Approved.**

Beach Service: In addition, the Committee is planning a "town hall" meeting for all members of the congregation, to discuss how best to strengthen ministry of the Beach Service. It is hope that suggestions will be made for ways to improve the service and better serve those who attend. This meeting is not to decide on whether or not to keep the Beach Service, as there is absolutely no plan to discontinue it, but to refine it.

COVID protocols: shall remain as they are currently.

UNFINISHED BUSINESS

The Annual Congregational Meeting: will be held on Sunday, February 20, in the Sanctuary, following the 10:30 a.m. service of worship. Each Committee will prepare a short (100 words or less) report: a) list names and thank those who served last year; b) Accomplishments in the past year; c) one or more goals for 2022. *This must be submitted to Delores by February 10.* These will be compiled and distributed to all in attendance at the Annual Meeting.

Time and Talent Fair: Following the meeting, the congregation will be invited to visit the Fellowship Hall to learn about the work of each committee, and sign up for activities which interest them. Each Committee will prepare a display for it's table, and have it set up in the Fellowship Hall by 8:00 a.m. Members of the

congregation who worship at the early service will also be invited to view the displays and talk with Elders.

NEW BUSINESS:

Requests from Dr. Earl requiring approval of the Session:

1. to be granted permission to meet with the Nominating Committee, led by Jean Schild, to seek information about potential candidates for the Pastor Nominating Committee.
2. to be allowed to set aside 30% of his compensation as "housing expenditures." This will facilitate efficient advantageous tax return preparation.

Both items were **approved** by common consent.

Membership Rolls: Dr. Earl has learned that there may be a need to update our membership rolls, and addressed the Session with the following information from the *Book of Order*.

"The session shall delete names from the roll of the congregation upon the member's death or admission to membership in another congregation. The session may delete names from the roll of the congregation when a member so requests, or has moved or otherwise ceased to participate actively in the work and worship of the congregation for a period of two years. The session shall seek to restore members to active participation and shall provide written notice before deleting names due to member inactivity." (G-3.0204a)

The Membership Committee (moderated by Janice Allen) and the Pastor will meet to plan the work on this project, with verification of financial activity by Joan Denney. Elders may be asked to provide input. The Clerk will report to the Session when action is to be taken, and a vote will be required to remove former members from the official rolls of LCOB.

The next stated Session meeting will be held on Monday, February 21, 2022, at 6:00 p.m. in the Fellowship Hall.

MODERATOR'S REMARKS

Dr. Earl spoke about the value of Spiritual Discernment as a model for decision-making. We are often so busy dealing with the nuts and bolts of running the Church that we forget that it is God's will that we seek to expand. It is important to avoid considering "what a long-time member of the congregation wants," "what we have always done," "everyone's favorite project," and "what I as an individual want to do." Discernment requires that we as Elders will be need to identify God's will, and learn to live with consolation and desolation in the wake of decisions.

Pastor Earl is working on training opportunities to be held in February or March, and further information will be forthcoming.

PRAYER CONCERNS AND CLOSING PRAYER

Pastor Earl offered a prayer, and led us in a short song as we finished the meeting. We will do this each time we meet. The Christ Candle was extinguished until our next gathering. The meeting was closed at 8:15 p.m.

Pastor John Earl, Moderator

Mary Jo Kohunsky, Clerk

2021 Church Statistical Report

Church	Little Chapel on Bdwalk	PIN	21496
Presbytery	Coastal Carolina		
Address	2 W Fayetteville St, Wrightsville Beach, NC 28480		
Phone	910-256-2819	Fax	910-256-9624
Email	info@littlechapel.org		
Web Site	www.littlechapel.org		



Membership

Prior Active Members	421	Adjusted membership	421
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Gains

Certificate	3
Youth Professions	5
Professions & Reaffirmations	6

Total Gains

14

Total Ending Active Members

423

Losses

Certificate	4
Deaths	8
Deleted for any Other Reason	0

Total Losses

12

Baptisms

Presented by Others	2
At Confirmation	1
All Other	1

Average Weekly Worship Attendance

141

Female Members

Friends of the Congregation

10

Ruling Elders on Session

12

Do you have Deacons?

Yes

Age Distribution of Active Members

25 & Under	45
26 - 40	24
41 - 55	36
56 - 70	148
Over 70	170

Total Age Distribution

423

People with Disabilities

Hearing impairment	50
Sight impairment	22
Mobility impairment	35
Other impairment	15

Christian Education

Birth - 3	1
Age 4	
Kindergarten	2
Grade 1	1
Grade 2	1
Grade 3	
Grade 4	
Grade 5	
Grade 6	

Grade 7

Grade 8

1

Grade 9

2

Grade 10

2

Grade 11

1

Grade 12

2

Young Adults

24

Over 25

30

Teachers/Officers

14

Total Christian Education

81

Racial Ethnic

Asian/Pacific Islander/South Asian	
Black/African American/African	
Middle Eastern/North African	2
Hispanic/Latino-a	

Native American/Alaska Native/Indigenous

White

421

Multiracial

Total Racial Ethnic

423

Financial Data

Annual Income	481,511
Annual Expenses	447,840

Mission Expenses

91,289

Personnel Expenses

282,599

Facilities Expenses

69,984

February 2022

March 2022

Su	Mo	Tu	We	Th	Fr	Sa
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6 Super Bowl Sunday 8:30 Worship 10:30 Worship 5:00 PYC	7 7:00 Scouts Fellowship Hall	1 10:00 Circle #2 – Choir Rm	2 9:00 Home School 9:30 Knitting - Parlor	3	4	5 9:00 Men's Breakfast
13 8:30 Worship 10:30 Worship 5:00 PYC	14 Valentine's Day 9:30 Worship Comm. Hall 7:00 Scouts Fellowship Hall	8	9 9:00 Home School	10 9:00 Garden Club	11	12
20 8:30 Worship 10:30 Worship 11:30 Cong. Meeting 12:00 Time and Talent fair 5:00 PYC	21 Washington's Birthday (Presidents' Day) 7:00 Scouts 7:00 Session F. H.	15	16 9:00 Home School 9:30 Knitting - Parlor	17	18	19 9:00 Men's Breakfast
27 8:30 Worship 10:30 Worship 5:00 PYC	28 7:00 Scouts Fellowship Hall	22	23 9:00 Home School	24	25	26 M-O-W 1:00 Pete Booth Memorial Service

March 2022

April 2022

Su	Mo	Tu	We	Th	Fr	Sa	Su
3	4	5	6	7	8	9	10
10	11	12	13	14	15	16	17
17	18	19	20	21	22	23	24
24	25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
6 8:30 Worship 10:30 Worship	7 7:00 Scouts	8 10:00 Circle #2 – Choir Rm	9 2 Ash Wednesday 9:00 Home School 9:30 Knitting – Parlor 12:00 Worship 7:00 Worship	10 10:30 Bible Study 12:00 Meditation/Recital 5:00 P&P – F.H.	11 9:00 Garden Club	12 9:00 Men's Breakfast Bancroft Memorial Service
13 Daylight Saving Starts 8:30 Worship 10:30 Worship 12:00 Deacons Meeting	14 9:30 Worship Comm. F.H. 7:00 Scouts	15	16 9:00 Home School 9:30 Knitting – Parlor 10:30 Bible Study 12:00 Meditation/Recital	17 Saint Patrick's Day	18	19 9:00 Men's Breakfast 1-3 Peggy Gentry Family Fellowship Hall
20 8:30 Worship 10:30 Worship	21 6:00 Session 201 7:00 Scouts	22	23 9:00 Home School 10:30 Bible Study 12:00 Meditation/Recital	24	25	26 M-O-W
27 8:30 Worship 10:30 Worship	28	29	30 9:00 Home School 10:30 Bible Study 12:00 Meditation/Recital	31		

January 2022 Financial Summary

	January			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
INCOME							
Pledges & Contributions	54,659	37,016	17,643	54,659	37,016	17,643	444,197
Open Offering	283	920	(637)	283	920	(637)	11,037
5th Sunday	2,255	100	2,155	2,255	100	2,155	1,200
Sunday School	-	17	(17)	-	17	(17)	200
Use of Building/Miscellaneous	-	100	(100)	-	100	(100)	1,200
TOTAL INCOME	57,197	38,153	19,044	57,197	38,153	19,044	457,834
EXPENSES							
Christian Education Committee	78	250	(172)	78	250	(172)	3,000
Diaconate Committees	38	225	(187)	38	225	(187)	2,700
Personnel Committee	20,277	21,448	(1,171)	20,277	21,448	(1,171)	273,517
Property Committee	3,882	6,083	(2,201)	3,882	6,083	(2,201)	73,000
Finance Committee	5,024	6,274	(1,249)	5,024	6,274	(1,249)	96,702
Mission Committee	-	-	-	-	-	-	5,000
Worship Committee	125	326	(201)	125	326	(201)	3,915
TOTAL EXPENSES	29,426	34,607	(5,181)	29,426	34,607	(5,181)	457,834
NET INCOME/(LOSS)	27,771	3,546	24,225	27,771	3,546	24,225	-

Little Chapel on the Boardwalk

Finance Committee Meeting –

Wednesday February 16, 2022

MINUTES

Members Present: Beth Price, Al Wordsworth, Dickson Bridger, Dean Cobble, John Earl

Members Absent: Dean Cobble, Abe Watson, Neale Turlington

Opening Prayer – John Copeland opened the meeting with a prayer

Old Business

1. Estimated insurance premium savings if buildings insured value is reduced by \$500,000 is \$3,600 per year. This is a 6% reduction. **Action - Beth Price and John Copeland will meet with Hector R. Ingram appraisal group to research cost of appraisal and estimated appraised value of the church building.**
2. Outside organizations using the church property are (policy attached):
 - a. Boy Scouts – no charge
 - b. Home schoolers - \$50/session
 - c. Garden Club – no charge, but gifts are received.
 - d. Various congregation members – usually no charge.
 - e. Matthew house – Mission groups with a charge of \$10 per night per person.

New Business

1. February 2022 Financial Summary – Operations and Balance Sheet
2. Sunday Offering Cash Collection updated process was reviewed and accepted. Beth Price to donate a safe that will be used to store cash. Cash process will go into a pilot phase to make sure it works before becoming a procedure.
3. Use of Church Facilities Guideline was reviewed. Finance team will review a list of groups using the Matthew house on a quarterly basis. This is to verify usage is for mission work.
4. Safe Church course – insurance credit of \$2,157 received
5. Time & Talent Day – Planning.

Closing Prayer – John Earl closed with a prayer

Recommendation

Implement a pilot of revised Sunday offering cash collection process using a safe that will be installed in the bookkeeper's office.

LITTLE CHAPEL ON THE BOARDWALK

Mission Committee Minutes

January 30, 2022

Present: Beckey Smith, Ann Martz, Mary Jo Kohunsky, Joyce Zimmerman, Janice Willetts, Joan Welsh, Marti Shogi, Pastor John Earl

Beckey called the meeting to order with prayer.

Financial Report:

Marti reported that the total collected as of December 2021 for Eden Village was \$28,300. These funds were forwarded to Eden Village on December 31. They were part of the 2021 funds collected by Eden Village which a benefactor doubled for the year. The remainder of the funds which LCOB needs to raise to finance a home is \$11,700. We anticipate that this amount will be raised during the holiday weekend parking lot collections this summer (Memorial Day, 4th of July and Labor Day). However, Ann suggested we write a letter to all church members advising them of the status of funds raised thus far and asking for contributions. We also discussed conducting fundraisers to take place before the summer holiday collections. Beckey reminded the committee that the Eden Village home we are sponsoring will be dedicated in honor of Pastor Pat and Marcia Rabun.

Committee Reports:

Christmas Shoe Boxes – The congregation generously supported the shoe box collection for Meals on Wheels on Christmas day, as we had 19 more shoeboxes than needed for the 84 meal recipients. The extras were given to recipients so that they could give them to family and friends.

Crossnore Kids – We anticipate the Crossnore School will travel to Wrightsville Beach and stay in Matthew House this summer. More details to come.

Feed the Pig – Ann said it was unclear whether this fundraiser allows us to receive a grant to give to one of the food banks. [Mary Jo later confirmed that the hunger grant will be available this year.] Joan said she had some grant-writing experience and she agreed to take this project on in Bryan's absence.

Habitat for Humanity – This project will be put on the back shelf until we hear whether there is a new ecumenical build in which we could participate. (Participation requires a donation of \$2000 which supports the cost of building materials.) We can also provide lunch for the workers. For now, Mary Jo will monitor Habitat activities and the ways we could contribute aside from actively participating in a build.

Alternative Gift Market/WARM – The Market was held on December 5 and 12, 2021. Many gifts were purchased, making it possible to send \$2050 to WARM. The next event will take place in December 2022.

NourishNC – Joyce reported that we will continue to collect food and backpacks in the fall for this organization.

Malawi Children's Scholarships – In 2021, Janice reported that funds were received for 4 scholarships (\$75 each). We discussed moving this fundraiser to September (from December) to coincide with the beginning of school year which would highlight the need for scholarships for these children. We agreed we would bring NourishNC and Malawi Children to the congregation's attention in September to better support these worthwhile organizations.

Matthew House – Ann said that she has 5 groups coming to stay beginning in March. (This is in comparison to 18 groups in 2019.) Both WARM and Habitat have Matthew House on the list for places to stay in Wilmington for groups coming to work. [Suggestion will be made to contact all Christian universities in the southeast to let them know Matthew House is available.]

Parking Lot Fundraisers – Volunteers will sign up for weekend duty, beginning in mid-May. All funds raised during these holiday weekends will be given to Eden Village.

Salvation Army – Food items donated each month are taken to the food pantry at Salvation Army by someone on the mission committee. February will be soup month which will benefit from soup collected on Souper Bowl Sunday.

Special Collections – The Joy offering during Advent amounted to \$675. The next special collection will be the Blanket Offering on February 13.

The Safe Place – Joan will contact the Safe Place to obtain their wish list of items we could collect in addition to our annual monetary donation.

Congo Missionaries – We will continue to send our annual donation through the Presbytery for overseas missionaries.

Sister Isaac Center – We will find volunteers to take donations to the center on a weekly basis.

Meals on Wheels – Patty and Wilson Rogers are managing the monthly meals on wheels preparation and delivery. They will attend future Mission Committee meetings.

New Business

The Time and Talents fair will be held on February 20 after the Annual Congregational Meeting. Tables will be set up in the parking lot and our committee will offer information about Mission to church members as they leave church in an effort to get new people to join our committee.

With the suggestion that we highlight NourishNC and Malawi Children during September, we are looking at other mission projects which could be highlighted each month by special displays,

talks or fundraisers. That way people could focus on one of our projects at a time. This way we might have a better response by dividing and highlighting all our mission areas.

Committee members no longer active:

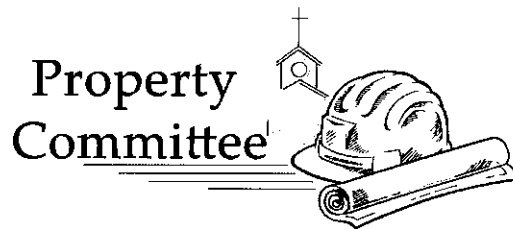
Sharon Minor has moved to Pawley's Island, SC. We miss you and send you all the best wishes as you settle in your new home.

Helen Brumbaugh has become very active on the Property Committee. We miss you but appreciate your continuing contributions to our church.

Pastor John closed the meeting with prayer.

MDS

Please note current Mission committee members are listed on the TO line of the email.



Property Committee “Team” - Session Report

- for *SESSION MEETING – 2.21.2022*

We commit to being generous stewards of our gifts – time, talents, resources and, *indeed our lives.*

We had our most recent Property Committee (PC) meeting on February 15, 2022.

◆ Key Meeting Points of Interest:

1. Manse Update

- a. The floors for the 3rd floor bedrooms have been completed – look great
- b. The major painting of the Master Bedroom and trim on 3rd floor – completed
- c. Cleaning Phase 1 has been completed – Finishing cleaning completed on 24th
 - i. This included a work party to clean, disposal of items as needed, and organization
 - ii. This process almost requires a new construction cleaning approach!
- d. All 3 garage doors have been serviced and working and at least 2 new sets of garage door openers have been provided - outside security access has been provided.
- e. Elevator has been serviced and “child protection” requirements are being installed
- f. Plumbing repair to laundry tub and outside faucets have been completed
- g. All planned electrical work that included switches, lights, and fuse box upgrades should be completed prior to the 28th
 - i. At some point we will be adding the chandelier from the original Manse!
- h. We have had numerous repairs that were needed that involved wood work repair, cabinet fixes, fan adjustments, light bulb replacements, on and on and on.....
- i. Major thanks to Helen Brumbaugh who led this “rejuvenation” and our entire Property Team!
- j. We are having our final walk thru with Pastor Earl and Nadja on the 28th

2. Elevator Decision

- a. Our Property team met with the Port City Elevator (PCE) service provider in January
 - i. Our Property team did initial research prior to PCE coming in and determined:
 1. Our’s is not an “elevator” but a Commercial Lift – we can’t replace with a residential elevator such as that at the Manse.
 2. Our Lift was installed in July of 1999 – 23 years ago
 - ii. PCE spent over 2 hours investigating and assessing the elevator and recommended:
 1. We replace the backup battery - that probably has never been replaced and probably is causing some of the shutdown and other operations of the Lift.
 2. Provided estimate to replace battery and labor expenses of \$ 2,000
- b. Our Property Committee team, after a thorough discussion, approved to fix the elevator
 - i. This involves replacing the battery and exploring other modifications for safety and ease of use, preventative maintenance, and enhanced procedures, training & resources.

Submitted by: Barry Lindholm, Property Committee Moderator

A handwritten signature in black ink, appearing to read "Barry Lindholm".

Worship Committee

February 14, 2022

The meeting was opened at 9:30a.m. with a devotional and prayer by Sherri Alexander.

Present: Terry Paterson, Moderator, Sherri Alexander, Co-Moderator, Janice Allen, Harriett Andrew, Carole Coble, Connie Houser, Sherry Lovette, Janet O'Neil, John Earl, Interim Pastor, and David Heinzman, Music Director. **Excused:** Ginny Hall, Margaret McIntyre, and Wilda Moore

Terry welcomed Connie Houser, a new member who will be working on the Flower Sub-Committee with Ginny Hall and Wilda Moore.

The January 11, 2022, Worship Committee Meeting Minutes were read. Harriett Andrew moved to approve the minutes, and the second was offered by Janice Allen. The motion carried.

FLOWERS: The status of the flowers being donated versus using artificial arrangements was discussed as well as the palms that will be used for Palm Sunday. Terry will work with the three new committee members to help them understand the procedures for their responsibilities.

COMMUNION: There is a desire to gradually work into resuming the usual communion method of being served in the sanctuary. After a time of discussion, **a motion was made by Janice Allen that beginning with the Maundy Thursday service, the Elders will serve Communion to the congregation, but will continue using the disposable cups of the elements. The second to the motion was provided by Harriett Andrew, and the motion carried.****

LITURGISTS: Harriett has the schedule almost completed for the month of March.

WEDDINGS: One wedding is scheduled for the month of October.

USHERS: Sherry Lovette has assumed Margaret McIntyre's duties of securing ushers for worship services. Margaret is taking sick leave from the committee to be her husband's caregiver after his recent surgery. Sherry will also be responsible for ushers for Pete Booth's Celebration of Life Service to be held at 1:00pm on Saturday, February 26, 2022.

MUSIC: David announced that the Chancel Choir would be performing a cantata on Easter Sunday, and he asked that we approve one service to be held at 10:00a.m. **Janice Allen moved that Easter Sunday have only 1 service at 10:00a.m., and Janet O'Neil provided the second. The motion carried.****

FUNERALS: Carole explained that we had 2 recent deaths of members, Pete Booth and Ron Price. Ron's service will be held out of state, and Pete service will be Saturday, February 26, 2022.

PARAMENTS: We discussed changing the paraments for the upcoming funeral service as well as each time Communion is being served. When Janet is unable to do this, a method has been worked out to have them changed.

NEW BUSINESS:

Time and Talent Fair – Sunday, February 20, 2022 – Each Sessional and Diaconate Committee will have an exhibit on display in the parking lot after the 10:30am Worship Service. The purpose is to inform the congregants of the workings of these bodies and to give all an opportunity to join a committee to share

February 14, 2022

Their time and talents. Terry and Sherri Alexander and all the committee members will set up and "man" the exhibit to help everyone know more about how they could offer their God-given talents to the worship experiences of LCOB. In addition, each congregant will receive a Stewardship booklet to help them learn more about the ways of giving to the Lord.

10:30 a.m. Worship Service – discussion took place about "tweaking" the order of worship to include some elements that had been modified due to COVID. Also, included were ways that the bulletin print could be modified to be less "wordy" and more succinct. **Terry moved to include the Doxology and Prayer to consecrate the morning's offering each Sunday. Harriett seconded the motion which carried.** **

Lenten Season: Dr. Earl presented his Worship plans for the Lenten Season, entitled "The Cross I Carry". After discussion of the plans, **Sherry Lovette made a motion to accept "The Cross I Carry" to begin with Ash Wednesday, March 2, 2022. Janet O'Neil seconded the motion which carried.** **

Following are the worship services details:

March 2, 2022 – Ash Wednesday – 12 Noon and 7:00p.m. services (same)

March 9, 16, 23, 30, April 6, 13 - 10:30 a.m. - Bible Study-The Work of the Holy Spirit in Acts-Dr. Earl

12:00 – 12:30 – Lenten Meditation/Recital – Dr. Earl/David Heinzman

April 10, 2022 – Palm Sunday Worship Services – 8:30-a.m. and 10:30 a.m.

April 14, 2022 – Maundy Thursday – 7:00 p.m.-A service of Candles and Calling/Communion

April 15,2022 – Good Friday – 12 Noon – Showing of the "Parable" within the context of worship

April 17, 2022 – Easter Sunday – 6:00 a.m. – Community Sunrise Service – On the beach (Oxford St.)

10:00 a.m. – Easter Service/ Cantata (only one service)

Small wooden cross necklaces will be offered at the beginning of Lent to be worn daily.

Lenten devotional books, 40 Days with Jesus by Sarah Young will be available in the narthex.

8:30 a.m. Worship Service –this service and its format was discussed as a prelude to possibly renovating this worship experience. Many ideas surfaced as to how it could become a more contemporary service which could be coordinated with the beach service beginning in June. Stay tuned for information in the near future.

There being no further business, Dr. Earl closed the meeting with prayer.

Respectfully submitted,

Terry Paterson, Moderator