

**Session Agenda for Little Chapel on the Boardwalk
March 21, 2022**

6:00 p.m. Room #201

*(Elders are asked to thoroughly read all material prior to the meeting. Any item listed under the
"Consent Agenda" can be removed for discussion.)*

Call to Order

Opening of the meeting by Pastor John Earl: Devotional and Lesson on Spiritual Discernment

Attendance

Present: Dr. John Earl, Moderator; Mary Jo Kohunsky, Clerk; Elders

Excused Absence: Sarah McLaughlin, Hank Metzger

Also present:

Determination of Quorum

Clerk of Session Report

Correspondence:

Request from Presbytery to verify financial contributions to Presbytery. Referred to Joan Denney for confirmation, confirmed and submitted to Presbytery.

Information:

Church calendar for April from Delores Dyer, for information.

February Financial Information from Joan Denney, for Information.

Consent Agenda:

Approval of this Agenda.

Approval of Minutes of Stated Session Meeting of February 21, 2022.

Worship Committee:

1. Baptisms: Anderson Lynn Crouse, April 24, 2022, at the 10:30 Sanctuary service.
2. Removal from Rolls: Maggie North, died February 24, 2022.
3. Revisions to the "Death and Witness to the Service of the Resurrection" policy **(see attached)**.

Membership Committee:

4. Trudy Morehead, Ellen and Philip Pearsall to be received into membership March 27, 2022 during the 10:30 service of worship.
5. Update of the church rolls **(see attached)**.

Personnel Committee: Committee:

6. The committee unanimously recommends the reinstatement of the law enforcement presence during the conduct of both church services held at the Little Chapel facility. This would be coordinated through the WBPd and or the NHCSO as personnel are available.

Note: There currently exists \$1,160.00 within designated account.

SESSIONAL COMMITTEE REPORTS

Christian Education Committee: Christine Kennedy, Moderator; Sarah McLaughlin, Elder

No report. No recommendations.

Finance Committee: John Copeland, Moderator; Dickson Bridger, Elder
Report attached. No recommendations.

Mission Committee: Beckey Smith, Moderator; Marti Shogi, Elder
Report attached. No recommendations.

Personnel and Planning Committee: Ed O'Neil, Moderator; Lisa Jordan, Elder
Report and recommendations attached.

Property Committee: Barry Lindholm, Moderator; Hank Metzger, Elder
Report attached. No recommendations.

Worship Committee: Terry Paterson, Moderator; Sherri Alexander, Elder
Report and recommendations attached.

UNFINISHED BUSINESS

Communications Committee Fee Recommendations: Submitted by Robert McIver, Deacon.

Nominating Committee Update: Submitted by Jean Schild, Committee Moderator.

NEW BUSINESS:

Report from Elder/Commissioner to virtual Presbytery meeting on March 5, 2022: Marti Shogi.
Report from the Board of Deacons.

Membership Committee report: Active membership roll review.

Request for approval to send letters to specific persons, submitted by Janice Allen, Deacon.

MODERATOR'S REPORT

The next stated meeting of the Session: Monday, April 18, 2022, at 6:00 p.m. in room #201.

PRAYER CONCERNS AND CLOSING PRAYER

*God call us home, Christ make us one,
Come Holy Spirit, Love will be done.*

April 2022

May 2022

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3 8:30 Worship 10:30 Worship	4 7:00 Scouts	5 10:00 Circle #2 – Choir Rm	6 9:00 Home School 9:30 Knitting – Parlor	7	1 9:00 Men's Breakfast	2 9:00 Men's Breakfast
10 Palm Sunday 8:30 Worship 10:30 Worship	11 9:30 Worship Comm. PJH 7:00 Scouts	12	13 **Home School Spring Break**	14 Maundy Thursday 4:00 Indowment Comm. Conference Room.	15 Good Friday 12:00 Worship CHURCH OFFICE CLOSED	16 9:00 Men's Breakfast
17 Easter 6:00 Community Sunrise Service 10:00 Worship	18 CHURCH OFFICE CLOSED 6:00 Session - 201	19	20 9:00 Home School 9:30 Knitting – Parlor	21	22 CHURCH OFFICE CLOSED	23 M-O-W
24 8:30 Worship 10:30 Worship	25 7:00 Scouts	26	27 9:00 Home School *Last one until September**	28	29 Newsletter Deadline	30 9:00 Men's Breakfast

Delores in MD for the APA Conference 4/25/22 - 4/29/22

February 2022 Financial Summary

	February			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
INCOME							
Pledges & Contributions	30,158	37,016	(6,858)	84,817	74,033	10,784	444,197
Open Offering	260	920	(660)	543	1,839	(1,297)	11,037
5th Sunday	40	100	(60)	2,295	200	2,095	1,200
Sunday School	-	17	(17)	-	33	(33)	200
Use of Building/Miscellaneous	175	100	75	175	200	(25)	1,200
TOTAL INCOME	30,633	38,153	(7,520)	87,830	76,306	11,524	457,834
EXPENSES							
Christian Education Committee	142	250	(108)	220	500	(280)	3,000
Diaconate Committees	(79)	225	(304)	(41)	450	(491)	2,700
Personnel Committee	22,110	24,325	(2,216)	42,387	45,774	(3,387)	273,517
Property Committee							
Utilities	2,449	2,804	(355)	4,131	5,608	(1,478)	33,650
Repairs/Maint/Landscaping	938	1,908	(970)	1,481	3,817	(2,335)	22,900
Office	1,404	1,371	33	3,061	2,742	320	16,450
	4,791	6,083	(1,292)	8,673	12,167	(3,493)	73,000
Finance Committee							
Insurance	8,205	4,948	3,257	12,023	9,895	2,128	77,792
PCC - Per Capita/Mission	601	601	0	1,202	1,202	0	7,210
Office Supplies/Postage	984	571	413	1,422	1,142	281	6,850
Other Office Expenses	2,035	154	1,881	2,202	308	1,894	4,850
	11,824	6,274	5,551	16,849	12,547	4,302	96,702
Mission Committee	-	-	-	-	-	-	5,000
Worship Committee	619	326	293	744	653	92	3,915
TOTAL EXPENSES	39,407	37,483	1,924	68,833	72,090	(3,257)	457,834
NET INCOME/(LOSS)	(8,774)	670	(9,444)	18,997	4,216	14,781	-

STATED SESSION MEETING

WRIGHTSVILLE BEACH, NC
FEBRUARY 21, 2022; 6:00 p.m.

The Session of the Little Chapel on the Boardwalk Presbyterian Church, PCUSA, met for a stated meeting on Monday, February 21, 2022, at 6:00 p.m. in the Fellowship Hall.

Pastor John Earl opened the meeting with a Devotional and lesson on spiritual discernment. He shared a handout on *Spiritual Discernment*, for our reference and for future discussion. As we proceeded through the agenda and discussions, each of us assessed whether the terms "Consolation" and "Desolation" were applicable. Pastor Earl distributed copies of *The Post-Quarantine Church*, by Thom S. Rainer, to all present, with the request to read it prior to our attendance at the Officer Training day. Copies will be placed in the mailboxes of elders unable to attend tonight.

ATTENDANCE

Present: Dr. John Earl, Moderator; Mary Jo Kohunsky, Clerk; Elders Sherri Alexander, John Copeland, Lisa Jordan, Hank Metzger, Terry Paterson, Marti Shogi, Beckey Smith.

Excused Absence: Dickson Bridger, Barry Lindholm, Sarah McLaughlin, Ed O'Neil, Christine Kennedy.

The Clerk determined that a quorum was present.

CLERK OF SESSION REPORT

Consent agenda:

Approval of this Agenda

Approval of Minutes of Stated Session Meeting of January 17, 2022

Approval of amendment to the Minutes of the Stated Session Meeting of November 15, 2022:

Insertion of the following: *"Approval of LCOB Child and Youth Protection Policy distributed at the October 18 Stated Meeting. Approved by Common Consent."*

Approval of the Minutes of the Congregational meeting of February 20, 2022

Approval of Little Chapel on the Boardwalk 2021 Statistical Report for the Presbytery

Approval of Session Meeting Dates: for the rest of 2022: March 21, April 18, May 16, June 20, July 18, August 22, September 19, October 17, November 21, and December 19.

Consideration of moving December meeting to December 12.

Approval of Diaconate meeting dates: March 13, May 15, August 21, November 20.

Lunch meeting following worship, with meeting to begin by 11:30 a.m.

Approval of date for Officer Training: March 26, from 10:00 am to 3:00 pm.

Items added to the agenda:

Approval of the Minutes of the Congregational meeting of February 20, 2022

Approval of the Minutes of the LCOB Corporation meeting of February 20, 2022

Discussion of COVID protocols moving forward

Correspondence, For information only:

Request by Presbytery for Statistical Report, Elder Necrology, Contact Information Sheet for Elders, Continuing Education for Pastors, Terms of Call.

Membership

Baptisms: Wren Adams, January 23, 2022, in the Sanctuary

Removal from Rolls:

Peter Booth, died February 1, 2022

Ron Price, died February 3, 2022

Tommy Bancroft, died February 14, 2022

New members: None.

All items on the Consent Agenda and the names for removal from our rolls were **approved** by Common Consent.

Other:

Church calendars for February and March from Delores Dyer, accepted as information.

January Financial Information from Joan Denney, accepted as Information

Distribution of the new Session Handbook binders and contents: Mary Jo explained the use and organization of the books, and John and Mary Jo provided additional reference items and planning calendars. Elders were asked to move the contents of their original small blue binders to this new notebook, and turn in the blue notebook to Delores or Mary Jo (with a note as to who was returning the binder).

Officer of the Month sign-ups. With volunteers tonight, this is the schedule for 2022 through June.

February	8:30	Marti Shogi	10:30	Terry Paterson
March	8:30	Ed O'Neil	10:30	Sherri Alexander
April	8:30	Barry Lindholm	10:30	Beckey Smith
May	8:30	Lisa Jordan	10:30	Terry Paterson
June	8:30	Hank Metzger	10:30	Sherri Alexander

Lisa has offered to serve in July. Deacons will be given the opportunity to serve, and will sign up at their first meeting on March 13.

New duty: Straighten name tags at end of service

Clarification of modified handling of the offering following each service will be provided by John Copeland at the next Session meeting.

Comments on the February 20, 2022 Annual Meeting of the Congregation, Time and Talent Fair, and Stewardship booklets: all were generally positive, and the consensus was that next year will be easier to organize, since the groundwork has been done. Information from the fair will be analyzed and compiled by the Stewardship Committee, and appropriate information will be sent to each committee moderator. Pastor Earl has read through the written responses to the questions distributed on Sunday, and will share that with the Session in the future. In general, there were no surprising suggestions, and there were several trends in a few areas.

Election of LCOB Commissioner to Presbytery meetings: The following officers were elected to serve as Commissioners to the Presbytery meetings for 2022, with appreciation for their service.:

March 5, 2022 Presbytery meeting via Zoom 9:30 am to 12:30 pm: Marti Shogi

Saturday, May 21, Camp Kirkwood/Zoom: Lisa Jordan

Saturday, October 8, First Presbyterian Church, Sanford/Zoom: Sherri Alexander

Hank Metzger will serve as alternate if Sherry is unable to attend.

Membership Committee update of rolls and directory: Committee meetings set, phone calls are being made and a membership list will be sent to Session for our review.

Clerk of Session training: Mary Jo attended online training via Zoom on Saturday, and was reminded about several procedures we will be reinstating, particularly in the areas of membership and financial reports.

SESSIONAL COMMITTEE REPORTS

Christian Education Committee: Christine Kennedy, Moderator; Sarah McLaughlin, Elder

No report. No recommendations.

Mary Jo relayed information from Christine that plans have been made for the youth group to attend Montreat, but adult chaperones still need to be confirmed. The youth are eager to participate in that event.

Finance Committee: John Copeland, Moderator; Dickson Bridger, Elder

Report attached. No recommendations.

A new process for securing the offering after worship will be piloted in the next few weeks. John will be working with Officers of the Month to make sure all goes well, and modifications made as needed.

Mission Committee: Beckey Smith, Moderator; Marti Shogi, Elder

Report attached. No recommendations.

Beckey explained that the Session's commitment to prepare for Meals on Wheels has been pushed to a later date, since the ice storm prevented delivery on our previous assigned day. This could be as early as April, and she will be sending out a request for volunteers as the date approaches. Matthew House has a new publicity card, and the committee is pleased to have it. It can be used in newcomer packets and to send to potential mission groups.

Personnel and Planning Committee: Ed O'Neil, Moderator; Lisa Jordan, Elder

No report/No recommendations.

Lisa said that the Committee did not meet in the previous month.

Property Committee: Barry Lindholm, Moderator; Hank Metzger, Elder

Report attached. No recommendations.

Hank reported that the Manse is nearly ready for occupancy, and moved that there be an open house for the congregation to see the renovations, prior to the arrival of John and Nadja. John Earl agreed that it could be held on Sunday, February 26, before and after the 10:30 service. Since this motion came from the Committee, no second was required., and was **approved** unanimously by voice vote.

Worship Committee: Terry Paterson, Moderator; Sherri Alexander, Elder

Report attached.

Terry reported the extensive planning for our worship experience during Lent. On each of the Wednesdays in Lent (March 9 – April 13), Pastor John Earl will lead a Bible Study on the Works of the Holy Spirit in the Book of Acts at 10:30, followed by a noon Lenten Meditation/Recital by David Heinzman. The theme of Lent is "The Cross I Carry" and each congregant will be given a hand-made wooden cross to be worn to emphasize the meaning of Lent. It is hoped that the Session will be "spiritual leaders" in modeling how important this is in our spiritual journey. Also beginning in Lent, the offering will be brought to the front of the Sanctuary, and the Doxology will be sung, as was the procedure before the pandemic. Terry presented a motion to have only one service on Easter Sunday, at 10:00 a.m., at which time the choir will present a cantata. No second was needed, and this change was **approved** by common consent. Not enough information has been received about the 6:00 a.m. community sunrise service on Easter to be considered, so there is no recommendation about that at this time.

UNFINISHED BUSINESS

Pastor Earl asked those present to share their thoughts on the use of masks in our building and the current procedures and signage. There was no consensus for change, so the current policy will remain in place.

NEW BUSINESS:

There was no new business.

REMINDERS: The next Stated Session meeting will be held on Monday, March 21, at 6:00 p.m., in the upstairs classroom. This is a new location. Elders were reminded to bring their new white/blue binders to that meeting, along with your committee calendars, your copy of *The Post-Quarantine Church*, and the handout on *Spiritual Discernment* to the training on March 26.

PRAYER CONCERNS AND CLOSING PRAYER

At the conclusion of this prayer, all present sang the customary closing refrain:

"God call us home, Christ make us one.
Come Holy Spirit, Love will be done."

The meeting was closed at 7:25 pm.

Pastor John Earl, Moderator

Mary Jo Kohunsky, Clerk

To: Worship Committee/Session

Date: March 10, 2022

Recommended Changes to the Distributed Funeral Policy:

“Death and the Service of Witness to the Resurrection”

1. Changes need to be made concerning spacing within the policy due to past modifications.
2. Pages numbered.
3. Addition to #6 – “The Order of Service”
 - A. inserting after “Hymn” – Prayer of Confession
Assurance of Pardon
 - B. Eliminate “The Charge” keeping “Benediction”
4. Recommended change to #4 - “Church Policies Concerning Services on the Occasion of Death”
Removal of the sentence:
*“If whoever plays for the service is not paid through the Funeral Home or by the family a fee of \$75.00 will be paid by the church from the Music Memorial Fund.” with correction to read:
“The church organist is contracted between the family and organist with a fee of \$125.00.”*
5. Recommended change to #10 – “Church Policies Concerning Services on the Occasion of Death”
Correction:
*“Families requesting an audio or video recording of the service will be presented the
“Audio/Video Document of Understanding” and will be asked to complete the form prior to
the service. There is a \$50.00 fee.*
6. Recommended change to #12 – “Church Policies Concerning Services on the Occasion of Death”
Addition:
“The funeral pall is not available for use outside of the sanctuary.”
7. Recommended change to #14 – “Church Policies Concerning Services on the Occasion of Death”
Addition:
*“Photographs may only be placed in the narthex or the Fellowship Hall with the exception
of a single photograph of the deceased in the chancel area.”*
8. Recommended change to #16 – “Church Policies Concerning Services on the Occasion of Death”
Correction of #16 to read:
*“Any fraternal or civic rite shall be held at a time and place other than that of the worship
service at the church. Military honors may be recognized within the sanctuary but solely by
a recognized Court of Honor from the appropriate service and are limited to the playing of
taps and the presentation of the flag. Military honors are not part of the religious service
and will be conducted at the conclusion of the worship service. It is traditional for such
honors to be honored at graveside and not within the sanctuary.”*

CASH COLLECTION PROCESS – OFFICER OF THE MONTH DUTIES

STEP	ACTION	RESPONSIBILITY
1	EARLY SERVICE COLLECTION PLACED IN BANK ENVELOP	EARLY SERVICE OFFICER OF THE MONTH
2	BOOKKEEPER'S OFFICE DOOR UNLOCKED WITH KEY ON STICK	EARLY SERVICE OFFICER OF THE MONTH
3	PLACE BANK BAG IN SAFE IN CABINET BEHIND BOOKKEEPER'S DESK NOTE: DO NOT LOCK THE SAFE	EARLY SERVICE OFFICER OF THE MONTH
4	RETURN KEY TO OFFICE BOOKSHELF WHERE BANK BAGS ARE STORED	EARLY SERVICE OFFICER OF THE MONTH
5	CLOSE BOOKKEEPER'S OFFICE DOOR AND CONFIRM IT IS LOCKED	EARLY SERVICE OFFICER OF THE MONTH
6	LATE SERVICE UNLOCK BOOKKEEPER'S DOOR	LATE SERVICE OFFICER OF THE MONTH
7	LATE SERVICE COLLECTION PLACED IN BANK BAG	LATE SERVICE OFFICER OF THE MONTH
8	BANK BAG PLACED IN SAFE	LATE SERVICE OFFICER OF THE MONTH
9	LOCK SAFE BY TURNING KNOB ON FRONT OF SAFE	LATE SERVICE OFFICER OF THE MONTH
10	PLACE KEY TO BOOKKEEPER'S OFFICE ON BOOKKEEPER'S DESK	LATE SERVICE OFFICER OF THE MONTH
11	CLOSE AND LOCK BOOKKEEPER'S DOOR	LATE SERVICE OFFICER OF THE MONTH

Delores Dyer

From: Rebecca Bayard <rbayard60@gmail.com>
Sent: Wednesday, March 16, 2022 9:40 PM
To: Delores Dyer
Cc: mdshogi@gmail.com
Subject: Mission Cmt report for March Session mtg

Hi Delores,

Please include the following information from the Mission Committee in the March Session packet. Thank you!

Beckey

1. Eden Village update:

Tom and Kim Dalton, along with Shaun, the project on-site Director, from Eden Village, as well as our own Pastor John, Marti Shogi, Leita McCormick, and Bonnie Warwick met recently at the site on Kornegay Avenue. Bonnie and Leita chose the elements for the kitchen (color for countertops, cabinets, flooring and backsplash).

2. 6 Session members are needed

to plan, prepare and package the April 23 Meals on Wheels meal. You should be at the church at 9 a.m., and plan to spend approximately 2 hours.

Sent from my iPhone

March 9, 2022
LCOB Personnel & Planning Meeting Minutes

Last Committee Meeting: January 12, 2022

Committee Members (all present)

Lisa Jordan – Co-moderator	Ed O’Neil – Co-moderator
Brett Blizzard	Dan Hammond
Larry Honeycutt	Rhonda Woodell
Also attending - Rev John Earl	

2022 Personnel & Planning Meeting Dates (Wednesdays @ 5:00 pm)

Note – all meetings will be held at LCOB in the Conference Room (old library)

January 12, 2022 - complete	July 13, 2022
March 9, 2022 - complete	September 14, 2022
May 11, 2022	November 9, 2022

Agenda:

- Ed opened the meeting with prayer

- The group introduced themselves and welcomed Rhonda Woodell to the Personnel & Planning committee

- Lisa discussed and provided an update on Time & Talent Fair results: (attached)
 - Committee Membership increased by one with the addition of Rhonda Woodell to the committee.
 - Delores Back-Up staffing process has begun with a group of four church member volunteers who will be scheduled to come in for a brief overview of responsibilities to be followed by a lunch at the church. The intention is for these people to respond to emergent sick days as well as pre-planned vacation or professional development days off.
 - Mass Mailing Help – A long list of church member volunteers willing to help with mass mailings or other larger tasks has been compiled. A letter will be sent to these volunteers thanking them. We will also compile an email group of these members which will be used to solicit response for needed activities.

- Lisa discussed the posting of the PT Youth Director Position and the resulting applicant flow (1). As part of this, Ed introduced and discussed the Officer planning retreat to be held on March 26, 2022 and how this could potentially affect the direction of future staffing actions.
- A general discussion of staff performance was conducted with input from Rev. Earl. There are currently no open performance concerns or other required actions by the committee.
- Other business/Open Forum
 - Session Recommendation
 - The committee unanimously recommends the reinstatement of the law enforcement presence during the conduct of both church services held at the Little Chapel facility. This would be coordinated through the WBPD and or the NHCSO as personnel are available.
- Rev. Earl closed the meeting in prayer

Update on Time & Talent Fair results (Lisa) Below are the names of the individuals that are willing to help.

o Committee Membership

- ***I am willing to serve on the committee***
 - No response from booklet
 - Rhonda Woodell (sign-up sheet)

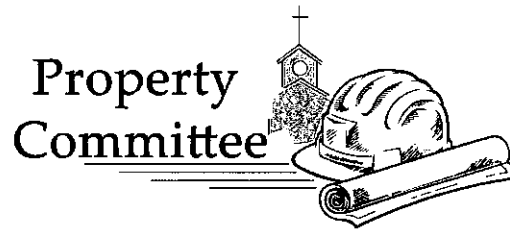
o Delores Back-Up

- ***I can help fill-in for Delores when she is out of the office***
 - Scottie Anderson
 - Ginny Hall
 - Jeannie Willetts
 - Dolores Myers

o Mass Mailing Help

- ***I can join with other two or three times a year to help with large mailings or communications***
 - Scottie Anderson
 - Harriet Andrew
 - Rebecca Beachy
 - Erin Crouse
 - Jane Davis
 - Nadja Sefcik-Earl
 - Tricia Ennis
 - Shirlee Gearhart
 - Betty Gischel
 - Marie Godsell
 - Ginny Hall
 - Pat Hatcher
 - Connie Houser (not email)
 - Ada Legg
 - Sherry Lovette
 - Ellen Pearsall
 - Mary Roche
 - Jean Schild
 - Bonnie Warwick
 - Jeannie Willetts
 - Gail Miller sign-up sheet (more often if needed)
 - Dolores Myers sign-up sheet (more often if needed)

- Youth Director Position Posting (Lisa)
 - Posted job to ChurchJobsOnline.com on March 1st. Listing will be up from March 2nd – April 1st. Cost \$99
 - Website shared the job posting to the following sites
 - Indeed.com
 - Glassdoor.com
 - SimplyHired.com
 - ZipRecruiter.com
 - LinkedIn.com
 - Google Jobs
 - Jooble.com
 - Adzuna.com



Property Committee “Team” - Session Report

- for *SESSION MEETING* – 3.21.2022

We commit to being generous stewards of our gifts – time, talents, resources and, *indeed our lives.*

We had our most recent Property Committee (PC) meeting on Sunday - March 13, 2022 *at the Manse.*

- We welcomed new members to the Property Committee Team - Phil Pearsall & Jeannie Willetts!
- Manse Update
 - We completed our final walk thru with Pastor John Earl and Nadja on February 26th
 - Addressed the Manse Punch List – most items have been completed – ongoing
 - We are very pleased with the current and on-going efforts of John Earl and Nadja!
- Church Lift and Manse Elevator – Hank Metzger lead
 - Lift new battery has been installed and is operational – “pilot” usage being assessed
 - Procedures, signs, training, etc. needs to be done before general member usage.
 - 1st time Semi-Annual Service agreements are in place for Church Lift and Manse Elevator
 - This provides us with added support and discounts on parts
- Landscape Update
 - Church
 - 1st workday to compliment on-going volunteer weeding areas and replace bushes
 - Targeted for Saturday, April 2nd
 - Primarily our Landscape service provider crew to mulch all garden areas
 - Targeted for Saturday, April 9th
 - Irrigation - will require small maintenance repairs
 - Manse
 - Discussed options for backyard lawn area - still under review
 - Pressure washing board walk and targeted fence areas -
 - Discovered irrigation system – working to address operational needs
- Storm Team “core” planning members assigned - Jim Alexander, BLL, Jim Herren, John Moore
 - Key objective: Restructure plan based upon level of storm intensity
- Handed out Time and Talent fair – Property Volunteers
 - Addressed property volunteer submissions Plus overall volunteer assignments for 2022
- Next meeting planned for Sunday, April 24th in Room 201

Submitted by: Barry Lindholm, Property Committee Moderator

A handwritten signature in black ink, appearing to read "Barry Lindholm".

WORSHIP COMMITTEE

March 14, 2022

The LCOB Worship Committee met on Monday, March 14, 2022, at 9:30a.m. in the Fellowship Hall. Terry Paterson opened the meeting with prayer.

Present: Janice Allen, Sherri Alexander, Harriett Andrew, Carole Coble, Judy Gibson, Ginny Hall, Connie Houser, Sherry Lovette, Janet O'Neil, Terry Paterson, Pastor John Earl, and David Heinzman; **Excused absence:** Margaret McIntyre

The minutes of the February meeting were read and reviewed. Janice Allen moved that we accept the minutes as read, and Janet O'Neil provided the second. The motion carried

Flower Committee: Connie Houser reported that more people were signing up to donate flowers for Sunday worship services; several times we were able to re-use the fresh flowers the next Sunday. When no flowers are donated we will use the artificial arrangements based on the season. In preparation for Palm Sunday and Easter Sunday, we decided that only the choir will process waving the palms on Palm Sunday. The floral arrangements and Palm plants will be donated. After the Good Friday service, Dan and some church members will put up the Lily Cross for Easter Sunday. Easter Lilies will be in the Sanctuary on Easter. We discussed having Easter Lilies donated in memory/honor of a loved one, but it was decided not to do that this year. There will be other ways that people may give a memorial or honorarium.

Ushering: A discussion of the present Ushering Guidelines was discussed, and a few minor changes were made. Sherry Lovette will update the guidelines and print copies for the committee and copies for the ushers.

Communion: Sherry Lovette reported that she will be scheduling Elders to serve communion to the congregants in the pews beginning with the service on Maundy Thursday. While we will pass the communion elements, we will still be using the disposable packages until further notice.

Liturgists: Harriett has the March calendar complete and the list turned into the office. This is an on-going project.

Weddings/Baptisms: Only one wedding is scheduled for October, 2022. Upon request of the parents, Erin Anderson Crouse and Michael Crouse, Janice Allen made the following motion: **Anderson Lynn Crouse to be baptized at the 10:30a.m. service on April 24, 2022. Harriett Andrew provided the second and the motion carried. ***

Funerals: After having two funerals recently, we realized the LCOB funeral policies needed to be updated to clarify the following items:

-what is and is not acceptable according to Presbyterian tradition to occur during a funeral service in the church;

-how the services of the organist and the use of AV equipment should be arranged and compensated.

After discussion of this updated policy, Carole Coble made the motion that the new policies be accepted; Janet O'Neil seconded the motion which carried. *

Paraments/Pew Info: The paraments have been changed frequently in the last few weeks which caused us to realize that some of them need to be cleaned. Janet O'Neil and Terry Paterson will take care of this and make sure that all sets and colors are stored correctly when not being used.

New Business: Sherri Alexander asked that we change the time of our committee meeting from 9:30a.m. to 9:00 a.m. due to her work schedule. Carole Coble made a motion for the meeting time to be changed; Janet O'Neil provided the second; motion passed. The next meeting will be April 11, 2022, at 9:00a.m.

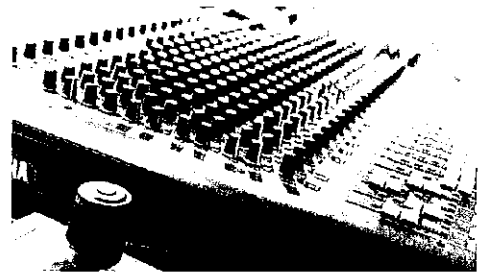
There being no further business, the meeting was adjourned.

Sherri Alexander closed the meeting in prayer.

Respectfully submitted,

Terry Paterson, Moderator

***Motions to be presented to Session for a vote.**



Audio/Video Suggested Fees 2022

The Little Chapel with the Big Heart

Rev. Dr. John Earl and Session,

After contacting a lot of churches in town, Charlotte, and Raleigh, Jane Hughes, Gary Kohunsky, and I would like to make the following fee schedule recommendation which is influenced by volunteers as the technicians and location as well a Little Chapel on the Boardwalk member privileges:

Audio only - any event outside church sponsored or Sunday worship - \$25 or higher donation (except member funerals - donations accepted but not expected).

Video livestream and/or recording - any event \$50 or higher donation.

Based on technician availability.

All donations/contributions are applied to Audio/Video expenses.

We welcome your comments and recommendations.

Respectfully submitted,

A handwritten signature in cursive script that reads "Robert".

Robert S McIver, Communications Committee Co-Moderator
February 17, 2022

Recommendations from Membership Committee

Remove the following people from Membership Roll :

Roxanna Boyd

Woody Boyd

Karen Brown

Suzanne Paterson Wordworth

Elaine Senten

John Talbot

Jackie Ashby

Neesha Allen

There is not enough contact information available to send letter.

Send the following people a letter as to whether they want to remain on Membership Roll :

Marie Ahearn

Roy Anderson

Jane and John Baldwin

David Barnes

Jennifer Barnes

Robert and Susan Gotthardt

Michael and Nancy Harris

Tim Hines

Norvell IV and Mary Miller

Hugh and Billie Milton

Mark and Angela Peterson

Daniel and Clarie Reddick

Janes and Anna Withers

Adrian James

Jim Smith

Arwyn and Eric Smith

Beverly and John McQueen

Michael Hamby, JR.

Reinstate the following people:

Kay Adolph

Libby Frye

Sandra (Criner) Ray

Erin (Anderson) Crouse

Heather Thompson

Ted and Michelle Heinzman

Dee and Sue Reddick

Tammy Bulger

David Heinzman

These people were inadvertently moved to inactive, Friends of Little Chapel or removed from the rolls of Little Chapel.

Bring into membership by session:

Keith Beachy (Have letter of Transfer from several years ago that has never been acted on.)

Bring into membership on New Member Sunday, March 27, at 10:30 AM service by Letter of Transfer:

Ellen and Phillip Pearsall

Trudy Morehead