

**Officer Retreat: October 15, 2022**

**9:00 am – 12:00 Noon**

*Committee Reports will not be verbally shared, and you are asked to read reports prior to the meeting.*

**October Meeting of the Session**

**Opening Devotion** (*Deacons break for meeting*)

**Attendance, Clerk of Session Report and Correspondence**

**Consent Agenda:**

Approval of this Agenda.

Sept 19 - Stated Session Meeting Minutes.

October 2 – Called Congregational Meeting Minutes.

September Financial Information from Joan Denney, for Information.

Church calendar for November from Delores Dyer, for information.

Approval of Brown/George Wedding 10.8.22.

**Motions (2):** Request: To move the November Session meeting to November 14. Rationale:

Thanksgiving. Finance Committee - funding the Fifth Sunday of Month Offering. Two requests. Elders will vote on one for the October offering:

- From Congregational Care: purchase of CareNotes. CareNotes are a publication of Abbey Press. They are individual booklets written to address over 400 topics of pastoral concern/care/joys crossing all ages. The request is to purchase booklets with Congregational Care selecting the topic(s) and to also purchase the 16-booklet display hanging which would be hung at a location available to all members/guests. The booklets are free for the taking. Such topics include How to Talk with Your Healthcare Provider, What Everyone Should Know About Dementia, Facing the Fear of a Loved One's Death, etc. Projected cost: \$475.00
- From the PNC: purchase of a Meeting Owl video meeting collaboration device. This device will be used to interview candidates through webcam conferencing. It has a 360-degree camera and audio. The camera will zoom in on the individual that is speaking. This feature is a huge improvement over the cameras that just show a room full of people. It will reduce travel expense related to filling the pastor position. Video device would be available for church use. Projected cost: \$1000.00.

**Committee Reports**

**Worship Committee**

**Personnel/Planning Committee**

**Mission Committee**

**Financial Report**

**Unfinished Business**

**Presbytery Report:** Marti Shogi

**Recommendation on Organizational Change:** Personnel and Planning (*60 minutes*)

**Scheduling for the Coming Year** (*45 minutes*)

*Scheduled meetings, events, special offerings/appeals for 2023*

*What particular new ministries does your Committee plan on funding for 2023 to further our vision?*

**Discussion on the Open Letter to Leaders Regarding Church Newsletter** (*15 minutes*)

**Closing Prayer**

## STATED SESSION MEETING

WRIGHTSVILLE BEACH, NC  
MONDAY, SEPTEMBER 19, 2022 6:00 P.M.

The Session of Little Chapel on the Boardwalk Presbyterian Church, PCUSA, met for a stated meeting on Monday, September 19, 2022, at 6:00 p.m. in Room 201.

Rev. Dr. John Earl, Moderator, opened the meeting at 6:00 p.m., with prayer and the lighting of the Christ candle.

### ATTENDANCE

Present: Rev. Dr. John Earl, Moderator; Mary Jo Kohunsky, Clerk, Elders Sherri Alexander, Scottie Anderson, Dickson Bridger, John Copeland, Lisa Jordan, Barry Lindholm, Hank Metzger, Ed O'Neil, Terry Paterson, Marti Shogi, and Beckey Smith.

Excused Absence: Christine Kennedy

Determination of Quorum: The Clerk determined that a quorum was present.

### CLERK OF SESSION REPORT

#### Correspondence:

Letter from Bryan McIntyre requesting to resign from the Diaconate at the end of the year.

**Accepted** with gratitude and regret.

#### Information:

August Financial Information from Joan Denney, for Information.

Church calendar for October from Delores Dyer, for information.

#### Consent Agenda:

Approval of this Agenda.

Additions to this agenda -- Consent Agenda

~~Approval of Ratification of email vote of August 7, 2022:~~ Completed last month.

Move Home School request from Unfinished Business to New Business.

Add to Unfinished Business: Review of documents needed for October 15 Planning Retreat.

Information from the Property Committee concerning remediation of fire risk

Information from Finance Committee concerning a fund transfer

Approval of Minutes of Stated Session Meeting of August 15, 2022.

#### Membership Committee:

1. Baptisms: None
2. Removal from Rolls: Rajah Arab, died September 5, 2022; Francis Noel, died September 6, 2022.  
Proposal to remove: The following people have not participated in the life of the church for many years and all contact attempts have been unsuccessful: Kay Adolph, Bernie Arnold, Lois Butler, Hilda & John Cifu, Barbara Heath, Carolyn Nash, Joanne Purnell, Susan Williams, Melodee Wynne.
3. New Members: None

**All the items on the above Consent Agenda were approved by common consent.**

## **SESSIONAL COMMITTEE REPORTS – Information Shared**

### **Finance Committee: John Copeland/Dickson Bridger, report attached.**

August revenue was down significantly, though our year-to-date status is adequate.

Moderators are reminded to complete the budget sheet process by September 30.

John reported that the committee wishes to transfer the amount of the disbursement from the Endowment Fund, \$6,750, from the Insurance Deductible account to the Property Committee. Marti moved that the Finance Committee would bring this to a vote of the congregation at a called meeting on October 2, 2022, right before the 10:30 service. Terry seconded. **Approved.**

Committees interested in receiving the proceeds of the October Fifth Sunday offering need to contact John Copeland or Dickson Bridger by September 30.

### **Christian Education Committee: Christine Kennedy/Scottie Anderson, no report.**

Rally Day got raves from all attendees, for lots of activities, great food, fellowship, and weather.

Planning is underway for some CE activities for the fall, and the response to the *Anchors Away* program is being evaluated to determine the future of this endeavor.

### **Mission Committee: Beckey Smith/Marti Shogi, report attached.**

The committee will meet next Sunday. Since the Eden Village commitment is now met, the committee will discuss how the remaining balance from the parking lot mission will be distributed.

This year's Endowment Fund grant awards were made to:

1. Beacon Education (formerly GLOW). Funding recommendation: \$5,000
2. The Carousel Center: \$5,000
3. Community Counseling: \$5,000
4. Eden Village: \$1,000
5. First Book: \$5,000
6. Good Shepherd Center: \$5,000

The Mission Committee charged with reviewing grant applications for the Endowment Fund deviated from established procedures in this summer's disbursements. The parties involved are aware of their errors, and regret this action. However, the procedure is complicated and merits examination for clarity. Following a discussion of that process, it was suggested that we refer to the Mission Committee for grant evaluation as the Mission Subcommittee. The Session now has a better understanding of the proper process. This wording change will be suggested to the Endowment Fund Governing Board.

### **Personnel and Planning Committee: Ed O'Neil/Lisa Jordan, report attached.**

The committee will be examining the organizational structure of leadership for LCOB. Information will be shared with the Session as appropriate.

### **Property Committee: Barry Lindholm/ Hank Metzger, no report.**

As reported in the meeting notes of the last minutes of this committee, the fire risk issues have been remediated. The two projects were: Updated suppression system in the kitchen, for

\$3900, and replacement of fluorescent lighting in classroom (water intrusion) for \$1000.  
**Approved** by common consent.

Today's meeting of the Session was moved to the Fellowship Hall due to the A/C failure in 201. That is being addressed, and contractors will need to fabricate parts.

Hank proposed that the Property Committee should not be responsible for the Information Technology systems at LCOB, and these should be transferred to the Communications Committee or an IT committee with the expertise in this area. This will be among the topics for discussion as we examine leadership and committee structure going forward.

#### **Worship Committee: Terry Paterson/ Sherri Alexander, report attached.**

The ARISE service has been attended by about 45 - 50 people on each of the first two Sundays. The committee is receiving positive feedback, and is considering some changes for an even better worship experience.

A gift has been offered to purchase new equipment for the beach service, and the committee has voted to recommend to the Session that the gift be accepted. **Approved.**

A subcommittee has been established to examine the narthex for possible enhancements which will allow this area to become a fellowship-centered space which reflects the vibrant and welcoming church we are. Recommendations of potential changes and costs will be reported to the Session when the group reaches conclusions.

#### **UNFINISHED BUSINESS**

Reminder from Clerk about reports due to Delores for the October 15 Planning Retreat, **due October 7, 2022.**

1. Committee Minutes for the Session meeting on October 15.
2. List of all Committee Meetings for 2023: dates, times, and places
3. List of all events your committee plans to host in 2023.
4. List of special offerings/appeals/requests (financial, in-kind, volunteer time) to the congregation that you will likely ask in 2023, including dates and nature of the need.

#### **NEW BUSINESS**

Application from the Honors Guild to use the upstairs classrooms on Wednesdays for 24 weeks beginning September 28, 2022, application and projected schedule attached. Following discussion of the rates for the "rental" of the space, and the number of persons involved, the agreement was **Approved.**

Gifts Policy - Rev. Earl suggested that the Session clarify the policy regarding gifts to LCOB, to include the following wording: "Any gift given to Little Chapel on the Boardwalk becomes the sole property of Little Chapel on the Boardwalk." **Approved** by common consent.

#### **MODERATOR'S REPORT**

As committees examine their priorities in view of the vision we have adopted, the need for volunteers and staff has been mentioned by several committees. It is important to examine what is "essential" in our priorities, so that needs can be met or even restructured.

The Communications Committee of the Diaconate has communicated with the pastor that, due to the small number of people on the committee, and the health of the Moderator, the newsletter may not be published after the October issue. Suggestions were made as to how this could be addressed, including transferring the responsibility for the newsletter, creating abbreviated newsletters, or looking at other way to inform the congregation.

At the October 15 Planning Retreat, we will discuss how we can work together to meet our stated objective of creating a church welcoming all ages. It is important to avoid conflicts between committees, and to see how we can work as a unit for the good of the congregation and the attainment of our vision.

The next stated meeting of the Session: Saturday, October 15, at 9:00 a.m. The location will be determined.

#### **PASTORAL CONCERNS AND CLOSING PRAYER**

Dr. Earl closed the meeting at 7:45 p.m. with prayer, and all present sang, "Breathe on me, breath of God. Fill me with life anew that I may love what thou dost love, and do what thou wouldst do." The Christ candle was extinguished.

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Mary Jo Kohunsky, Clerk

**CALLED CONGREGATIONAL MEETING**

**WRIGHTSVILLE BEACH, NC  
SUNDAY, OCTOBER 2, 2022 10:33 a.m.**

The Congregation of Little Chapel on the Boardwalk met for a called meeting on Sunday, October 2, 2022, at 10:33 a.m. in the Sanctuary, immediately preceding worship. The purposes of the meeting were to elect the members of the Nominating Committee, and to approve a one-time change in an Endowment Fund disbursement.

Rev. Dr. John Earl, Pastor, opened the meeting with a prayer.

Mary Jo Kohunsky, Clerk of Session, served as Secretary for this meeting, and determined that a quorum of members of the congregation was present.

The Clerk presented the list of names of those nominated to serve on the Nominating Committee. They are Sherri Alexander, Brett Blizzard, Larry Honeycutt, Jane Hughes, Gail Miller, and Brenda Parker.

Dr. Earl asked if there were any other nominations, and there were none. The slate presented was **approved** unanimously.

John Copeland, Moderator of the Finance Committee, introduced a motion from the committee seeking a one-time change to 2022 disbursement from the Endowment Fund. Currently, funds are disbursed as follows:

Up to 3.5% of the principal can be disbursed with 70% going to missions, 15% going to capital improvements, and 15% going to the insurance deductible fund. If this motion is approved, the ratios would be 70% to missions and 30% going to capital improvements.

The rationale is that the Insurance Deductible fund is over funded, barring not more than one catastrophic event. The capital improvement fund is underfunded, based on current needs.

Dr. Earl asked if there were any questions for the committee, and there were none. The motion was **approved** unanimously.

Dr. Earl concluded the meeting with prayer at 10:38 a.m.

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Rev. Dr. John Earl, Pastor

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Mary Jo Kohunsky, Clerk of Session.

## September 2022 Financial Summary

	September			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
<b>INCOME</b>							
Pledges & Contributions	28,226	37,016	(8,790)	323,998	333,148	(9,150)	444,197
Open Offering	762	920	(158)	8,482	8,278	204	11,037
5th Sunday	-	100	(100)	2,295	900	1,395	1,200
Sunday School	-	17	(17)	-	150	(150)	200
Use of Building/Miscellaneous	955	100	855	(4,616)	900	(5,516)	1,200
<b>TOTAL INCOME</b>	<b>29,943</b>	<b>38,153</b>	<b>(8,210)</b>	<b>330,159</b>	<b>343,375</b>	<b>(13,217)</b>	<b>457,834</b>
<b>EXPENSES</b>							
Christian Education Committee	765	250	515	1,550	2,250	(700)	3,000
Diaconate Committees	-	225	(225)	1,243	2,025	(782)	2,700
Personnel Committee	19,367	21,187	(1,820)	183,405	202,019	(18,615)	273,517
Property Committee							
Utilities	1,926	2,804	(878)	19,898	25,238	(5,339)	33,650
Repairs/Maint/Landscaping	2,188	1,908	280	15,658	17,175	(1,517)	22,900
Office	1,427	1,371	56	15,260	12,337	2,922	16,450
	5,541	6,083	(542)	50,816	54,750	(3,934)	73,000
Finance Committee							
Insurance	1,516	4,948	(3,432)	54,952	45,949	9,003	77,792
PCC - Per Capita/Mission	601	601	0	5,408	5,407	0	7,210
Office Supplies/Postage	440	571	(131)	5,956	5,137	818	6,850
Other Office Expenses	3,172	3,154	17	7,681	4,388	3,294	4,850
	5,728	9,274	(3,545)	73,996	60,882	13,115	96,702
Mission Committee	900	900	-	2,000	2,000	-	5,000
Worship Committee	(734)	326	(1,060)	2,495	2,936	(442)	3,915
<b>TOTAL EXPENSES</b>	<b>31,568</b>	<b>38,245</b>	<b>(6,677)</b>	<b>315,504</b>	<b>326,862</b>	<b>(11,358)</b>	<b>457,834</b>
<b>NET INCOME/(LOSS)</b>	<b>(1,625)</b>	<b>(92)</b>	<b>(1,533)</b>	<b>14,654</b>	<b>16,514</b>	<b>(1,859)</b>	<b>-</b>

# November 2022

December 2022

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>6</b> Daylight Saving Ends All Saint's Sunday 8:30 Arise 9:15 Adult Educ. 10:30 Worship	<b>7</b> 9:00 Worship Committee #102 6:30 Session #201 7:00 Scouts	<b>1</b> 6:30 Handbells  <b>8</b> 10:00 Writing Group #102 6:30 Handbells	<b>2</b> 9:00 Home School #201 9:30 Knitting - Parlor 10:00 Adult Educ. - F.I.I. 6:30 PNC #102  <b>9</b> 9:00 Home School #201 10:00 Adult Educ. - F.I.I. 5:00 P&P - Parlor 6:30 PNC #102	<b>3</b>  <b>10</b>	<b>4</b>  <b>11</b> Veterans Day 9:00 Garden Club - F.I.I.	<b>5</b> 9:00 Men's Breakfast
<b>13</b> 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship	<b>14</b> 9:00 Worship Committee #102 6:30 Session #201 7:00 Scouts	<b>15</b> 6:30 Handbells	<b>16</b> 9:30 Knitting - Parlor 10:00 Adult Educ. - F.I.I. 6:30 PNC #102	<b>17</b>	<b>18</b> <b>Newsletter Deadline</b>	<b>19</b> 9:00 Men's Breakfast Noon - PW Gathering - F.I.I.
<b>20</b> 8:30 Arise 9:00 Breakfast 9:15 Adult Educ. 9:30 Choir 10:30 Worship	<b>21</b> 7:00 Scouts	<b>22</b> 10:00 Writing Group #102 6:30 Handbells	<b>23</b> CHURCH OFFICE CLOSING AT NOON	<b>24</b> Thanksgiving Day CHURCH OFFICE CLOSED	<b>25</b> Black Friday CHURCH OFFICE CLOSED	<b>26</b> M-O-W
<b>27 - 1<sup>st</sup> Sunday Of Advent</b> 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship 10:30 Mission - Choir Rm.	<b>28</b> 7:00 Scouts	<b>29</b> 6:30 Handbells	<b>30</b> 9:00 Home School #201 10:00 Adult Educ. - F.I.I. 6:30 PNC #102			



## **Delores Dyer**

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**From:** John Copeland <wjohncopeland@yahoo.com>  
**Sent:** Friday, October 7, 2022 4:07 PM  
**To:** Delores Dyer; mkohunsky@yahoo.com  
**Cc:** dbridger09@aol.com  
**Subject:** October 5th Sunday Special Offering

Delores - Please include this email in the October session meeting package.

Thanks

Two committees have submitted request for October 30 fifth Sunday special offering. I feel we should dedicate the offering to both request as we have a shot to collect enough money to fund both.

### **Congregational Care request**

A wonderful assortment of booklets for help and guidance of the many real-life issues our membership is experiencing.

Total cost of 500 booklets of our choice, with a 16 card/booklet

rack - \$475.00 (no tax or shipping).

Joan Page

Sent from my iPhone

### **Pastor Nominating Committee**

The PNC request \$1,000 funding for a Meeting Owl video meeting collaboration device. This device will be used to interview candidates through webcam conferencing. It has a 360-degree camera and audio. The camera will zoom in on the individual that is speaking. This feature is a huge improvement over the cameras that just show a room full of people.

It will reduce travel expense related to filling the pastor position.

The Owl is also available for other church groups such as bible study and committee meetings. I have attached the detailed data sheet for you review.

*W John Copeland*  
C 910-620-1407  
[wjohncopeland@yahoo.com](mailto:wjohncopeland@yahoo.com)

## Worship Committee

October 10, 2022

The Worship Committee of the LCOB met Monday, October 10, 2022, at 9:00a.m. in the Conference Room.

**Present:** Sherri Alexander, Janice Allen, Carole Coble, John Earl, David Heinzman, Connie Houser, Sherry Lovette, Janet O'Neil, and Terry Paterson

**Absent:** Harriett Andrew, Judy Gibson, Ginny Hall, and Wilda Moore

Terry Paterson opened the meeting with prayer. The Minutes of the September meeting were read and approved with a motion made by Sherri Alexander and seconded by Janet O'Neil.

**Flowers:** The members of LCOB have been very generous in donating flowers for the 10:30 worship, and all Sundays are covered for the remainder of the year. Due to possible changes in administrative duties in the church office, the flower record-keeping and accounting system will have to be taken over by someone on our committee. This was discussed thoroughly with no resolution for this change. Janice Allen agreed to write the guidelines for this procedure and report to the November meeting so that we have a better understanding of what we need to do to continue with the flower donation system. Many suggestions were made and discussed as to possible alternatives for this situation. We will discuss and hopefully come to a conclusion at the November meeting.

**Communion:** We discussed various items of concern about the serving of Communion and the dates the sacrament will occur. It was agreed that we would serve Communion on the first Sundays of November and December as well as at the 7:00p.m. service on Christmas Eve.

**Liturgists:** There are people scheduled for the remainder of October with some open opportunities in November and December.

**Weddings:** Dr. John Earl will officiate at the wedding of Elizabeth Paterson Yopp and Michael Anthony Bullock on November 5, 2022, at the home of Mr.& Mrs. Edward Yopp on Middle Sound.

**Funerals:** After re-reading the edited version of the Funeral Guidelines, we discussed several items: the fee for the organist should be \$150; when counseling with families and arranging the services, the pastor will inform Carole Coble if the family needs help with a funeral meal. Carole will then coordinate for a meal to be taken to the family at the time of their need.

**Paraments/Pew Information:** Janet has been re-stocking the card info that fits into the pew rack for guests and members. John shared with the committee that he discovered that the Prayer Request card had some info missing; he will re-write the cards and have new ones printed.

**Music:** David announced that the Handbells have resumed practicing after being on a sabbatical since the beginning of the COVID Pandemic. Chancel Choir rehearsal takes place on Sunday mornings at 9:30 am to practice for worship services and for the Christmas Cantata which is scheduled for December 11, 2022, at the 10:30 Traditional Worship Service. David told us about the Wilmington Symphony Youth Orchestra who wanted to have a concert in our sanctuary on March 23, 2023, 1- 5 p.m. (set up, practice, and concert). Janice Allen made the motion which was seconded by Janet O'Neil. It carried unanimously.

**ARISE:** The 8:30 Alternative Worship Service which is held in the Fellowship Hall each Sunday morning is going well. Janet brought up a few items which will be discussed at the Sub-committee meeting on October 30, 2022, at 4:00p.m.

#### **NEW BUSINESS:**

**ADVENT:** The theme of Advent will be "Light for the Journey" Advent Season celebration begins on November 27, 2022, with the "Hanging of the Greens" between the 2 services which allows for all the congregants of both services to have opportunity of worship and fellowship together. Each Sunday of the season will be celebrated with a theme for each Sunday and Lighting of the Candles on the Advent Wreath. Advent will end with the coming of the Christ Child on Christmas Day, December 25, 2022, and celebrated at a Worship Service at 10:00a.m. in the Sanctuary.

**2023 Budget:** Sherri Alexander prepared the Worship Committee budget for next year with the help of Joan Denney and John Copeland. Thank you, Sherri.

**Children in Worship:** We discussed ways that we can make worship for children more meaningful and be a learning experience to help them understand what Worship really is. This will be discussed in more detail at the next meeting which will be held on **Monday, November 14, 2022, at 9:00a.m. in the Conference Room.**

John Earl closed the meeting in prayer.

Respectfully submitted,

Terry Paterson

September 14, 2022 @ 5:00 pm  
 LCOB Personnel & Planning Meeting Minutes  
 Last Committee Meeting: July 13, 2022

Committee Members

Lisa Jordan – Co-moderator + present	Ed O’Neil – Co-moderator + present
Brett Blizzard + present	Dan Hammond + present
Larry Honeycutt + present	Rhonda Woodell + present
Also attending - Rev John Earl + present	

2022 Personnel & Planning Meeting Dates (Wednesdays @ 5:00 pm)

Note – all meetings as of 9.14.22 will be held at LCOB in the Parlor

January 12, 2022 - complete	July 13, 2022 - complete
March 9, 2022 - complete	September 14, 2022 - complete
May 11, 2022 - complete	November 9, 2022

- Rev. Earl opened the meeting with prayer
- The committee was updated that the contract for the interim pastor extension has been submitted to Presbytery for review and approval by the Commission on Ministry. Final Presbytery approval is pending.
- Nursery Attendant update:
  - Delores is on board and providing high quality and reliable nursery care
  - Riley is also on board and working out extremely well
  - CE Committee request for additional nursery staffing (attached) to ensure compliance with the PCUSA Safe Sanctuary Policy.
    - The P&P Committee approved this request with the stipulation that this position be limited to two hours per week at \$20 per hour
- Recommendations for salary structure movement:
  - Director of Music
  - Administrative Assistant
  - Custodian
  - An extensive discussion was conducted reviewing Presbytery benchmarking information and publicly available compensation information. The committee unanimously agreed on changes which will be incorporated into the 2023 budget and are subject to the budget approval process.

- Discussion of consideration of eliminating The LCOB Health Care Spending account for full time employees was conducted
  - The committee was briefed on the recurring overhead cost (\$ 3.90 monthly) and unanimously agreed that cost benefit of offering this program is justified.
  
- Other business
  - No other business
  
- Dan Hammond closed the meeting in prayer

MISSION COMMITTEE  
MINUTES OF SEPTEMBER 25, 2022, MEETING

Meeting was called to order and opened with prayer by Beckey Smith.

Absent: Helen Swartz, Carole Coble, Joan Welsh

Present: Beckey Smith, Marti Shogi, Mary Jo Kohunsky, Bonnie Warwick, Patty Rogers, Susan Long, Ann Martz, Ada Legg, Joyce Zimmerman, Janice Willetts, Jeannie Willets, Leita McCormick, Pastor John Earl

Minutes of August 21 minutes were previously approved by email.

Correspondence: none.

Committee reports:

1. Alternative Christmas Market (WARM): Dates for this event will be December 4 and 11, and will be held in the Narthex.
2. Shoebox Christmas Gifts: With the relocation of Helen Swartz, this responsibility was accepted by Ada Legg. She will work with John Moore.
3. Crossnore School: Susan reported that she accepted on behalf of this committee an award for Appreciation for Community Service, presented by the Wilmington Chapter of the DAR.
4. Feed the Pig: Ann Martz gave this responsibility to Ada Legg. This year's donations are \$305, higher than years' past.
5. First Fruits: Jeannie reported that she had visited the Wednesday food pantry to learn how we could assist. Also, she said the Coat Drive will begin in October. We will get word out through the newsletter and notices on the kiosk.
6. Salvation Report. No report.
7. Malawi Scholarships: Janice said that she will put up a notice for this collection.
8. Matthew House: Ann reported that they have one group on the calendar for next year. She will be sending 20 churches in the eastern portion of Coastal Carolina Presbytery, inviting them to come plan mission visits.
9. Meals-on-Wheels (MOW): Patty said that we delivered 85 meals this past Saturday, compared to 75 in August. Circle 3 will prepare the October MOW. She will put out a volunteer request to the congregation for the November MOW preparation. Christmas is covered by a dedicated group of church members who annually come in Christmas morning to prepare the meal, with the help of donations of casseroles from the congregation, led by Janice Willetts and Jean Schild.
10. Sister Isaac Center: Susan reported that they are again collecting items. She said that she had two large donations of items from family members of their recently deceased relatives. She has a dedicated group of drivers.
11. NourishNC: Joyce reported she delivered the cereal collected. They continue to prefer the larger boxes, since they have set up a food pantry in their new facility, which she toured.

12. Special Offerings: Bonnie said that the next collection will be One Great Hour of Sharing during Advent.

New business:

1. Minute for Mission: October 9 was scheduled for a presentation by the Mission Committee on Matthew House. This has since been postponed.
2. Budget planning: A proposal was made, and a vote taken that next year's budget will include a \$200 increase to each line item, bringing our donation to nine line items to \$500, a total of \$1800 increase to our total request for Mission budget, with the exception of Crossnore School, Matthew House, and the Missionary Salary Support, which will remain the same. Also, the MOW and Migrant Worker Bags line items will be moved from Presbyterian Women to the Mission Committee, to reflect the responsibility change.
3. Eden Village: The total collected for this mission was inaccurately reported. A revised report will be sent to members for a new vote.

Pastor Earl made general comments about future projects and possible changes to Mission Committee's responsibilities. He closed the meeting with prayer.

Respectfully submitted. Marti Shogi



Addendum to original September 25, 2022, Mission Committee Minutes, faithfully submitted by Marti Shoji, October 11, 2022.

Summary:

During the Mission Committee meeting on Sunday, September 25, 2022, the members were asked to vote on whether the entire amount collected for Eden Village should be donated. At that time the vote was 8 no and 4 yes.

However, in rechecking the figures with Joan Denny, because of significant errors in the categorization of the monies, the vote needed to be taken based on figures below.

10 voted not to give Eden Village additional funds raised.

5 voted to give Eden Village the additional funds.

Therefore, Joan Denney was directed to send the amount raised, totaling \$40,000.

The added funds raised in the parking lot in 2022 will be available for Mission projects.

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Below are the accurate amounts and sources of the funds.

1. GRANTS: Grant applications were filed by Eden Village in 2021 and 2022. In response to these applications the following was sent:

2021	\$5000
2022	!000

TOTAL GRANTS: **\$6000**

Because this is a separate process with a restricted source of money, this \$6000 is not counted as part of the Mission Committee's collected funds.

2. DONATIONS were made by church members and friends specifically to Eden Village. These are earmarked for Eden Village, no other purpose.

2021

12/08/21	\$ 400
12/31/21	2,050
12/31/21	11,334

2022

02/08/22	\$ 50
03/22/22	2,100
05/30/22	1,000
	100

TOTAL 2021 CONTRIBUTIONS: **\$17,034**

3. PARKING LOT COLLECTION – **TOTAL 27,946.81**

2021	\$14,509.56
2022	13,437.25

# LCOB – 2023 Expense Request from Committees

Committee	TY22		TY23		TY22		TY23		2023 Comments
	Fcst	Budget	VAR	Request	FCST	VAR	%		
<b>EXPENSES</b>									
CHRISTIAN EDUCATION	1,935	3,000	(1,065)	4,450	2,515	130%		Program getting back to prepandemic spend level	
DIACONATE COMMITTEES	2,700	2,700	(0)	3,700	1,000	37%		Stewardship up \$600, Fellowship up \$200	
FINANCE	97,990	96,702	1,288	118,063	20,073	20%		Property Insurance forecasted to increase 40%, +\$22,000	
MISSION	5,000	5,000	-	7,000	2,000	40%		Giving increase for mission programs	
PERSONNEL & PLANNING	252,470	273,517	(21,047)	268,211	15,741	6%		Salary increases / benefit rates not yet determined assume +\$3,600	
PROPERTY	70,933	73,000	(2,067)	74,500	3,567	5%		Increase related to utilities and copier expense	
WORSHIP	3,282	3,915	(633)	4,950	1,668	51%		Marketing related expense up \$1,200	
<b>TOTAL EXPENSE</b>	<b>434,309</b>	<b>457,834</b>	<b>(23,525)</b>	<b>480,874</b>	<b>46,564</b>	<b>11%</b>			

## Comments

- Expense per committee submissions
- Insurance expense (medical & property) will be finalized in December
- Committees are asking for 11% spending increase for 2023

