

Session Agenda for Little Chapel on the Boardwalk

December 12, 2022

6:00 p.m.

Please Note: Session meeting will be held at the manse enabling us to participate in the Christmas festivities.

Call to Order

Opening of the Meeting with prayer by Rev. Dr. John Earl, Moderator

ATTENDANCE

Present: Rev. Dr. John Earl, Moderator; Mary Jo Kohunsky, Clerk; Elders Sherri Alexander, Scottie Anderson, Dickson Bridger, John Copeland, Lisa Jordan, Christine Kennedy, Barry Lindholm, Ed O'Neil, Terry Paterson, Martha Shogi, Beckey Smith.

Excused Absence: Hank Metzger

Also present:

Determination of Quorum:

CLERK OF SESSION REPORT

Correspondence: Presbytery of Coastal Carolina Annual reporting requirements: Pastor's Terms of Call, Pastor's Continuing Education, Elder Necrology, 2023 Session Members contact information; Annual Statistical Report; per capita request, shared mission request.

Information:

Church Calendar for January from Delores Dyer, Office Administrator

November Financial Information from Joan Denney, Bookkeeper

White Board Reminder: Please review procedure for securing the offering.

Officer of the Month: 8:30 Phyllis Warren; 10:30 December 18: Scottie Anderson;

December 25: Beckey Smith.

Committee reports for agenda packet due to Delores on Tuesday, January 10.

Deadline for articles for January newsletter is Friday, December 16.

CONSENT AGENDA

Approval of this Agenda

Approval of Minutes of Stated Session Meeting of November 14, 2022

Membership:

1. Baptisms: none

2. Removal from Rolls: Robert 'Bob' Williams, died November 18, 2022.

Letter of Transfer for Marcia Rabun to Fort Hill Presbyterian Church.

Letter of Transfer for Cameron Atkins to Scotts Hill Baptist Church.

3. New Members:

SESSIONAL COMMITTEE REPORT

Finance Committee: John Copeland, Dickson Bridger

Monthly report and Stewardship Pledge information attached.

RECOMMENDATION: Proposed 2023 Budget???

RECOMMENDATION: Fifth Sunday allocation for January 2023??

Personnel and Planning: Ed O'Neil, Lisa Jordan

Report attached.

RECOMMENDATION.

Clarification of new Committee Responsibilities

Nominating Committee: update on officer nominees for 2023

Worship Committee: Terry Paterson, Sherri Alexander

Report attached. No recommendations.

Mission Committee: Beckey Smith, Marti Shogi

Report attached. No recommendations.

Christian Education Committee: Christine Kennedy, Scottie Anderson

Report attached. No recommendations.

Property Committee: Barry Lindholm, Hank Metzger

Report attached. No recommendations.

UNFINISHED BUSINESS

1. Officer of the month needs:

January 8:30 _____

January 10:30 Sherri Alexander, _____

February 8:30 Lisa Jordan, Brenda Parker; February 10:30 Terry Paterson, Hank Metzger

March 8:30 Dickson Bridger, _____

March 10:30 Scottie Anderson, _____

2. Retiring Elders: return of blue binders and dividers. Those elders will no longer have access to website. Key return process to be announced.

NEW BUSINESS

- 1. Annual Officers Retreat –Proposed: Saturday, January 21 (9:00-Noon)
- 2. Presbytery Per Capital request: \$5076 (based on membership reported to the GA ending December 31, 2021); 100% paid to underwrite General Assembly and Synod.
- 3. Presbytery Shared Mission asking: \$20000 (based on congregational size); supports committees, staffing, programs, and ministries of the Presbytery.
- 4. Election of Clerk of Session and Church Treasurer to one-year terms (required each year in December)
- 5. Date of Annual Meeting and Time/Talent Fair TBD (submit entry for booklet by February 1.

MODERATOR's REPORT

The next stated meeting of the LCOB Session will be on Monday, January 16, 2023, at 6:00 p.m. in Room 201.

PRAYER CONCERNS AND CLOSING PRAYER

January 2023

February 2023

Su	Mo	Tu	We	Th	Fr	Sa
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 New Year's Day 8:30 Arise 10:30 Worship	2 CHURCH OFFICE CLOSED	3 10:00 Circle #2 - Choir Rm 10:00 Writing Group #102 <i>Bulletin Deadline</i>	4 9:30 Knitting - Parlor 10:00 Adult Educ. - F.H. 6:30 PNC #102	5	6 Epiphany 10:30 Handbell Quartet	7 8:30 Men's Breakfast
8 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship 11:30 Christian Ed #105 11:45 Property #201	9 9:00 Worship Committee #102 7:00 Scouts - Court of Honor	10 9:30 Prayer Group - Library <i>Bulletin Deadline</i>	11 10:00 Adult Educ. - F.H. 5:00 P&P Parlor 6:30 PNC #102	12 4:00 Endowment #102	13 9:00 Garden Club - F.H. 10:30 Handbell Quartet	14
15 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship	16 MLK Birthday CHURCH OFFICE CLOSED 6:30 Session #201 7:00 Scouts	17 9:30 Prayer Group - Library <i>Bulletin Deadline</i>	18 9:00 Home School #201 9:30 Knitting - Parlor 10:00 Adult Educ. - F.H. 4:00 Finance #102 6:30 PNC #102	19	20 10:30 Handbell Quartet	21 8:30 Men's Breakfast 9:00 - Noon Officer Retreat
22 8:30 Arise 9:30 Breakfast 9:30 Choir 10:30 Worship 11:45 Mission #111	23 7:00 Scouts	24 9:30 Prayer Group - Library	25 9:00 Home School #201 10:00 Adult Educ. - F.H. 6:30 PNC #102	26	27 10:30 Handbell Quartet	28 M-O-W
29 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship	30 7:00 Scouts	31 9:30 Prayer Group - Library	1	2	3	4

November 2022 Financial Summary

	November			Year to Date			Annual Budget
	Actual	Budget	Variance	Actual	Budget	Variance	
INCOME							
Pledges & Contributions	54,842	37,016	17,826	405,828	407,181	(1,352)	444,197
Open Offering	710	920	(210)	11,964	10,117	1,847	11,037
5th Sunday	-	100	(100)	2,295	1,100	1,195	1,200
Sunday School	-	17	(17)	-	183	(183)	200
Use of Building/Miscellaneous	200	100	100	(2,351)	1,100	(3,451)	1,200
TOTAL INCOME	55,752	38,153	17,599	417,736	419,681	(1,945)	457,834
EXPENSES							
Christian Education Committee	270	250	20	2,109	2,750	(641)	3,000
Diaconate Committees	-	225	(225)	1,447	2,475	(1,028)	2,700
Personnel Committee	26,968	29,124	(2,156)	230,452	252,330	(21,878)	273,517
Property Committee							
Utilities	1,482	2,804	(1,322)	24,283	30,846	(6,563)	33,650
Repairs/Maint/Landscaping	2,021	1,908	113	19,416	20,992	(1,576)	22,900
Office	1,418	1,371	47	18,453	15,079	3,374	16,450
	4,921	6,083	(1,162)	62,152	66,917	(4,765)	73,000
Finance Committee							
Insurance	-	4,948	(4,948)	56,467	72,118	(15,650)	77,792
PCC - Per Capita/Mission	601	601	0	6,609	6,609	0	7,210
Office Supplies/Postage	442	571	(129)	6,982	6,279	702	6,850
Other Office Expenses	464	154	310	8,907	4,696	4,211	4,850
	1,507	6,274	(4,767)	78,965	89,702	(10,737)	96,702
Mission Committee	-	-	-	4,100	4,100	-	5,000
Worship Committee	41	326	(285)	2,720	3,589	(869)	3,915
TOTAL EXPENSES	33,707	42,282	(8,575)	381,944	421,863	(39,918)	457,834
NET INCOME/(LOSS)	22,045	(4,129)	26,174	35,792	(2,181)	37,973	-

STATED SESSION MEETING

WRIGHTSVILLE BEACH, NC

MONDAY, NOVEMBER 14, 2022 6:00 p.m.

The Session of Little Chapel on the Boardwalk Presbyterian Church, PCUSA, met for a stated meeting on Monday, November 14, 2022, at 6:00 p.m. in room 201.

Rev. Dr. John Earl, Moderator, opened the meeting at 6:00 p.m. with prayer.

ATTENDANCE

Present: Rev. Dr. John Earl, Pastor, Moderator; Mary Jo Kohunsky, Clerk; Elders: Sherri Alexander, Scottie Anderson, Dickson Bridger, John Copeland, Lisa Jordan, Hank Metzger, Ed O'Neil, Terry Paterson, Marti Shogi, and Beckey Smith.

Excused Absence: Elders Christine Kennedy and Barry Lindholm.

Guests: Chris McKirachan, Deacon, Co-Chair of the PNC; PNC Members Jim Alexander, Gary Kohunsky, Janet O'Neil, and Beth Price; PNC Liaison Becky Jones.

Quorum: The Clerk determined that a quorum was present.

REPORT FROM THE PASTORAL NOMINATING COMMITTEE

Chris Mc Kirachan, Co-Chair, PNC; Terry Paterson, Co-Chair, PNC; Becky Jones, PNC Liaison.

Other members of the PNC were also present: Elders Lisa Jordan, Terry Paterson, John Copeland, and Marti Shogi. The LCOB Ministry Information Form has been completed and submitted to the Commission on Ministry of the Presbytery of Coastal Carolina. The COM has advised that it will be accepted for publication on the Church Leadership Connection site once the Session approves this submission, and appropriate online approval is provided by the Clerk and The Commission on Ministry. The MIF is presented today for that Session approval is in its final form, and edits are not allowed at this time.

Terry explained how the form reached its final version, and the need to revise original entries to meet the 1500-character limit (including punctuation and spaces) for each question. The members of the Session commented that the form is clear and that it accurately reflects the needs of our congregation. Ed O'Neil made the motion to approve this MIF, and Hank Metzger offered the second. **The Session unanimously approved** the submission of this MIF, and expressed gratitude to the members of the PNC and the Liaison for their work thus far. At this time, non-Elder members of the PNC were excused.

CLERK OF SESSION REPORT

Correspondence: Information on Matthew House was accepted and distributed by Nancy Gladden at PCC.

Information:

October Financial Information from Joan Denney, Bookkeeper

Church calendar for December, from Delores Dyer, Administrator

Officer Information Board, from the Clerk: There is a new Officer information white board located next to the mailboxes. Please check it periodically for announcements, schedules, contact information, Officer of the Month instructions, etc. The instructions for securing the offering will not be posted on this board, for security purposes. Please print out and keep a copy of the offering procedure in your mailbox so you can access it when you are on duty.

Officers of the Month for December are Phyllis Warren at 8:30; Mary Jo Kohunsky at 10:30 on December 4 and 11, Scottie Anderson at 10:30 on December 18th, and Beckey Smith at 10:30 on December 25.

LCOB Social Media forms:

The Clerk placed 2 copies of the new *Social Media Marketing form* in each Elder's and Deacon's mailbox. Extra copies will be put on a shelf near the mailboxes. In addition, this form is available for download on the Church Leaders' section of the LCOB website. Elders were asked to put completed forms in the Clerk's mailbox so she can create items for posting on LCOB's *Facebook page*, and possibly other forms of media. Alternatively, an Elder can send an e-mail containing all of the relevant information to the Clerk at mkohunsky@yahoo.com, or call using the phone information in the Session directory. If all information for an event is not available, Elders should still notify the Clerk with as much information as is known, as soon as possible, so the process can begin. Please note that it will typically take at least 2 days before a suggested item can be posted, and the schedule for posting may determine when an item will appear. Officers are *strongly encouraged* to suggest ideas for these marketing options.

CONSENT AGENDA:

Approval of this Agenda

Additions or changes to this Agenda

1. Move vote on dates for the Lord's Supper to Worship Committee as a recommendation.
2. Withdraw Beach Service dates from this Agenda for consideration at a later meeting.
3. Move Social Media forms item to Clerk of Session Report.
4. Move Officers of the Month item to Clerk of Session Report.

Approval of Minutes of Called Meeting of October 30, 2022

Membership report

New Members: Margi Annis, and Jared and Amanda Sugrue, all by reaffirmation of Faith.

Removal from Rolls: Tom Kennedy died November 12, 2022. A Celebration of Life service will be held on Saturday, December 3, with a reception to follow in the Fellowship Hall.

Calendar:

Stated meetings of the Session for 2023: January 16, February 20, March 13, April 17, May 15, June 19, July 17, August 21, September 18, October 15, November 13, December 11. All meetings will begin at 6:00 p.m.

No Session summer recess is being scheduled at this time.

All items on the CONSENT AGENDA were **approved**.

SESSIONAL COMMITTEE REPORTS

Christian Education Committee: Christine Kennedy, Moderator; Scottie Anderson, Elder

Report attached. In addition, Scottie reported that our children will be participating in the Hanging of the Greens program, wearing costumes from previous Christmas Pageants.

Finance Committee: John Copeland, Moderator; Dickson Bridger, Elder

Report attached. In addition, this coming Sunday, additional pledges will be accepted. Beginning on the following Monday, letters will be sent to those members who have not yet pledged, encouraging them to do so. Joan Denney will send relevant information to the Finance Committee as soon as it becomes available.

Mission Committee: Beckey Smith, Moderator; Marti Shogi, Elder

Report attached.

RECOMMENDATION: That the Joy Offering be received on Sunday, December 18. This recommendation was **approved unanimously**.

Personnel and Planning Committee: Ed O'Neil, Moderator; Lisa Jordan, Elder

Report attached. In addition, John Earl has given his Personnel Reviews of all paid staff to Ed O'Neil for review and planning.

Property Committee: Barry Lindholm, Moderator; Hank Metzger, Elder

Report attached. No additional items.

Worship Committee: Terry Paterson, Moderator; Sherri Alexander, Elder

Report distributed at the meeting. *Reminder:* Church decorating will take place on Monday, November 21, from 9 a.m. to noon. All hands are needed. Please encourage members to participate.

RECOMMENDATION: That there be a Celebration of the Lord's Supper on the first Sunday of each month except for the month of April: January 1, February 5, March 5, May 7, June 4, July 2, August 6, September 3, October 1, November 5, December 3; and on April 6, Maundy Thursday. **Approved unanimously.**

UNFINISHED BUSINESS: None.

NEW BUSINESS

1. *Officers of the Month:*

In an attempt to reduce non-committee duties for Moderators in 2023, Elders considered allowing any ordained Elder or Deacon to serve as Officer of the Month, beginning on January 1, 2023. Members stated that this was an appropriate request, and Terry made a motion that any ordained Elder or Deacon could serve as Officer of the Month, beginning on January 1, 2023. Upon a second from Dickson, this proposal was **unanimously approved**. Pastor Earl will invite past ordained officers to sign up for service at the next College of Elders meeting.

It was pointed out that only ONE officer will be needed at Beach Services in 2023, as building security will not be a concern.

2. *Quorum of the Session defined as of January 1, 2023.*

Since fewer Elders will be serving as moderators next year, the definition of a quorum for the Session needs to be re-examined. This year, when 12 Elders are on the Session, a quorum is defined as seven Elders and the Pastor. Sherri moved that the new quorum be six Elders and the Pastor. Terry provided the second, and the motion was **unanimously approved**.

3. *Resignation of Deacons not serving as committee moderators in 2023.*

Since the restructuring of the leadership for next year requires fewer Deacons to serve as committee moderators, Sherri moved that the Session receive the resignations of those serving as active Deacons who have served as chairpersons of Stewardship, Communications, and Membership

Committees, as these Committees will become Sessional Committees effective December 31, 2022. Following a second by Lisa, this motion was **unanimously approved**. If an active Deacon desires to remain on the Board of Deacons, he/she may serve on one of the two Deaconate Committees (Fellowship and Congregational Care). The Nominating Committee is working on a slate for 2023, and has received the names of the affected Deacons for their consideration.

MODERATOR'S REPORT:

It is important to communicate the vision we have adopted, so the congregation does not just assume "business as usual." If we say we are going to change, then we must convey that to all members.

Moderators must identify key concerns and "ripe issues" for their committee in the coming year, so plans can be made to address those concerns and issues, and resources can be allocated to accomplish those goals.

The December 3 celebration of life service for Tom Kennedy, and reception which follows, will necessitate that the ARISE worship service be set up only after the reception, along with the Alternative Gift Market. Communion preparation will be completed that morning, so as not to interfere with the plans of the Kennedy family.

A number of members in our congregation are in need of prayer while experiencing medical issues. Please continue to pray for those in need.

The next stated meeting of the Session will be held on Monday, December 12, 2022, at 6:00 p.m. in room 201. Elders who are retiring at the end of 2022 are asked to bring their blue binders to the December meeting, after removing what you would like to keep or share with other members of the committee.

Rev. Dr. John Earl closed the meeting with a prayer at 7:15 p.m., and all sang, "God, lead us home; Christ, make us one. Come, Holy Spirit, thy will be done."

Mary Jo Kohunsky, Clerk of Session

Little Chapel on the Boardwalk

Finance Committee Meeting –

Wednesday December 7, 2022

MINUTES

Members Present: Dickson Bridger, Dean Cobble, John Copeland, John Earl, Jack Homestead, Neale Turlington, Wilson Rogers, Al Wordsworth

Members Absent: Beth Price, Abe Walston

Opening Prayer – John Copeland opened the meeting with a prayer

New Business

- November 2022 Financial Summary – Operations and Balance Sheet
- 2022 Operations are projected to result in a Net Income / Surplus for the 2022.
- Pledge Update (attached)
- Insurance Update
 - NCIUA Wind and Hail Matthew House and Manse– Current coverage is 1% named storm, \$5,000 all other perils. Propose changing to 1% named storm, \$10,000 all other perils if premium savings is significant.
 - 2023 Quotes should be available within a week
- 2023 Proposed Budget (attached). To balance the budget, it is required that committee requested spending be reduced by \$16,237 to \$461,970. This will result in a spending increase estimated at 5% for 2023 when compared to 2022.

Recommendations from the committee (all votes were unanimous)

- NCIUA Wind and Hail on Matthew House and Manse - The committee agreed to change coverage to 1% named storm, \$10,000 all other perils with the understanding that this should result in a premium savings that is significant.
- 2022 Operations Surplus will be used in the following manner:
 - The first \$10,000 of surplus will be reserved to cover onboarding cost for the new Pastor. This includes cost related to relocation.
 - The remaining surplus will be placed in a Facility Capital Improvement reserve account.
- The 2023 Budget was approved. The budget will be balanced with a total revenue of \$461,970.

Closing Prayer – John Earl closed with a prayer

2023 Pledge Summary

December 7, 2022

	<u>Year 2022</u>	<u>Year 2023</u>	<u>Change</u>
Total Number of Pledges	76.00	86.00	10.00
Total Amount Pledged	290,464.00	290,634.00	170.00

Detailed Comparison of 2022 versus 2023 Pledges

	<u>Number</u>	<u>Amount</u>
Increased Pledges	40.00	22,822.00
Decreased Pledges	3.00	(1,400.00)
New Pledges	20.00	52,748.00
Did Not Pledge	10.00	(74,000.00)
No Change to Pledge	23.00	-
Total	96.00 *	170.00

*Number of 2023 Pledges Plus Did Not Pledge (83+10)

Summary of Pledges by Annual Ranges

Range	<u>Year 2022</u>		<u>Year 2023</u>	
	<u>Number</u>	<u>Amount</u>	<u>Number</u>	<u>Amount</u>
\$1-\$1,000	8.00	5,100.00	13.00	6,938.00
\$1,001-\$3,000	39.00	84,020.00	38.00	80,492.00
\$3,001-\$5,000	15.00	60,240.00	19.00	78,880.00
\$5,001-\$7,000	9.00	54,504.00	6.00	36,620.00
\$7,001-\$10,000	2.00	16,200.00	9.00	75,704.00
\$10,001-\$15,000	1.00	12,000.00	1.00	12,000.00
\$15,001-\$20,000	-	-	-	-
Over \$20,000	2.00	58,400.00	-	-
	<u>76.00</u>	<u>290,464.00</u>	<u>86.00</u>	<u>290,634.00</u>

LCOB 2023 Proposed Budget

Committee	TY22	TY23	TY23	TY23	TY23	TY23	TY23	2023 Comments
	Fcst	Request	Chng	Budget	Budget	Fcst	VAR	
							VAR to	
INCOME								
PLEDGES	290,464	290,634	4,072	294,706	4,242	1%		
CONTRIBUTIONS	151,864	151,864		151,864	-	0%		
OPEN OFFERING	13,164	13,200		13,200	36	0%		Based on 2022
5TH SUNDAY	2,295	-		-	(2,295)			
SUNDAY SCHOOL	-	200		200	200			
USE OF BUILDING	(2,351)	2,000		2,000	4,351	FAV		Weddings & Home Schoolers
TOTAL INCOME	455,436	457,898	4,072	461,970	6,534	1%		
EXPENSES								
CHRISTIAN ED	2,609	4,450	(200)	4,250	1,641	FAV		Program getting back to prepandemic spend level
DIACONATE	2,230	3,700	200	3,900	1,670	FAV		Comm/Mkt up \$1,000, Cong. Life, Fellowship, Stewardship up \$200 each
FINANCE	99,400	117,492	(12,037)	105,455	6,055	6%		Property Insurance fcst'd to increase 14% which is an increase of \$8,700
MISSION	5,000	7,000	(2,000)	5,000	-	0%		Hold to 2022 level as 70% of 2023 endowment distribution will support missions
PERSONNEL	255,870	266,115	-	266,115	10,245	4%		No change in staff. Increase related to salary actions and nursery help
PROPERTY	70,933	74,500	(1,000)	73,500	2,567	4%		Increase related to utilities and copier expense
WORSHIP	3,282	4,950	(1,200)	3,750	468	14%		Marketing \$ transferred to Communication & Marketing
TOTAL EXPENSE	439,323	478,207	(16,237)	461,970	22,647	5%		
NET INCOME/(LOSS)	16,113	(20,309)	20,309	0	(16,113)			

November 9, 2022 @ 5:00 pm
 LCOB Personnel & Planning Meeting Agenda
 Last Committee Meeting: September 14, 2022

Committee Members

Lisa Jordan – Co-moderator - present	Ed O’Neil – Co-moderator - present
Brett Blizzard - present	Dan Hammond - absent
Larry Honeycutt - present	Rhonda Woodell - present
Also attending - Rev John Earl - present	

2022 Personnel & Planning Meeting Dates (Wednesdays @ 5:00 pm)

Note – all meetings as of 9.14.22 will be held at LCOB in the Parlor

January 12, 2022 - complete	July 13, 2022 - complete
March 9, 2022 - complete	September 14, 2022 - complete
May 11, 2022 - complete	November 9, 2022 - complete

- John opened the meeting with prayer
- Nursery Attendant update:
 - Delores is on board and providing high quality and reliable nursery care
 - Riley is also on board and working out extremely well
 - Ashley the two hour a week employee has been hired to ensure compliance with the PCUSA Safe Sanctuary Policy.
 - Items to discuss with CE
 - When will the splitting of the classes begin?
 - Will three paid employees be cost worthy in 2023?
 - 3rd person hours need to be 9:30 – 11:30 – when “Sunday school” starts the hours should be adjusted to cover that time period.
 - Cleaning of rooms and toys. Is this covered by custodian or do the nursery staff need to complete? With the re-emerging COVID and upcoming flu season this needs to be addressed sooner rather than later. Discussion and feel like cleaning should occur by nursery attendants.
 - Prepare for holiday extra service and extra kids
- John has met with staff and discussed performance. He will document the discussions and we will use this feedback for annual appraisals. John passed out the performance sheets and we went over them. Returned to John with one copy to go into the personnel files.

- 2023 Personnel & Planning Meeting Dates (Wednesdays @ 5:00 pm) in the Parlor

January 11, 2023	July 12, 2023
March 8, 2023	September 13, 2023
May 10, 2023	November 8, 2023

- PNC update and overview. MIF has been approved by the COM and will be presented to the session on the 14th.
- Other business: Session passed the change for the unicameral structure consisting of 10 elder committees, 2 Deacon committees and 1 Clerk of Session elder.
- Larry closed the meeting in prayer.

Delores Dyer

Subject: FW: Next Session Meeting, December 12, 2022

From: Ed O'Neil <eoneil60@gmail.com>

Sent: Monday, December 5, 2022 5:04 PM

To: Delores Dyer <delores@littlechapel.org>; John Earl <pastor@littlechapel.org>; Lisa Jordan <lj@myekos.com>

Subject: Re: Next Session Meeting, December 12, 2022

John –

The following motion is submitted on behalf of the Personnel and Planning Committee for a Session vote:

It is moved that the Worship Committee be permitted to be staffed plus one for a total of two elders for the calendar year 2023. At the completion of 2023, the Elder worship committee staff allocation will return to one. This motion is made to accommodate requests from the two sitting elders on the worship committee to accommodate personal and projected workloads for 2023.

I welcome any word smithing on this motion!

Thanks,

Ed

Worship Committee

December 5, 2022

The Worship Committee of the Little Chapel on the Boardwalk met on Monday, December 5, 2022, at 9:00 a.m. in the Conference Room.

Present: John Earl, Interim Pastor, Terry Paterson, Moderator, Harriett Andrew, Carole Coble, Ginny Hall, Connie Houser, Sherry Lovette, Jane Millard, and Janet O'Neil

Excused Absence: Sherri Alexander, Janice Allen, Judy Gibson, and David Heinzman, and Wilda Moore.

Terry Paterson opened the meeting with a devotional and prayer. The November 14 meeting minutes were read and approved with a motion/second by Janet O'Neil and Harriett Andrew.

John Earl led a discussion about the remaining Advent services and activities with special emphasis on the two Christmas Eve services. A family-oriented service at 4:00p.m and a Candlelight Communion service at 7:00p.m. will be held on December 24, 2022. There will be one service on Christmas Day at 10:00a.m.

All plans have been finalized for the Christmas Cantata on Sunday, December 11, 2022 at 10:30 a.m. with no ARISE service on that date.

Terry Paterson proposed that the 2023 Flower Delivery System be discussed and a plan worked out at a meeting with Delores Dyer, Jane Millard, and Terry Paterson. The plan will be established to begin on January 1, 2023. Jane Millard will be in charge of the flowers for the next year.

After having discussed a new policy for bereaved families after the death of a member, Terry Paterson proposed that the Worship Committee partner with the Food and Fellowship Committee and offer visitation in the Fellowship Hall with punch and cookies. All agreed that this would be a gesture that would be manageable and helpful for the family to greet visitors. Food and Fellowship agreed to help with this endeavor.

A discussion ensued about providing a time of fellowship on Sunday since there would be only one worship service for the Cantata. We will offer coffee and donuts in the Fellowship Hall before and after the 10:30 worship service. The Alternative market will remain in the Narthex for people to shop before and after the worship service. The displays were so attractive and portrayed the heart of mission so well, that it was decided they would have better visibility in the Narthex rather than being moved to the Fellowship Hall. We want all who come through our doors to see our vision for mission.

Harriett Andrew has completed the Liturgist schedule through the month of January, but Harriett will be retiring from the Worship Committee at the end of December.

January, 2023, will return to a regular worship schedule on Sundays. January 8, we will celebrate Epiphany Sunday. All of the church decorations will remain through that date with the exception of the ornaments on the Chrismon tree—the lights will remain for Epiphany. All decorations will be removed on Monday, January 9, with the Worship Committee meeting following that event.

John Earl and Terry Paterson thanked the members of the Worship Committee for all of the work and effort that they did during 2022. We welcome all to remain on the committee, and we especially thank those who have served on special assignments and will be serving in a different capacity in the future – Harriett Andrew, Ginny Hall, and Connie Houser. Welcome to Jane Millard for joining us and handling the Flower Sub-committee. 2022 saw many changes with additional duties for all of us, and we are so grateful for everyone who has given of their time and effort for the Worship at Little Chapel on the Boardwalk. We look forward to another great year in 2023.

The meeting was adjourned with John Earl closing in prayer.

Respectfully submitted,

Terry Paterson

Delores Dyer

From: Katherine Anderson <ksranderson56@gmail.com>
Sent: Tuesday, December 6, 2022 6:37 AM
To: Delores Dyer
Subject: Session report for 12/12/22

Good morning Delores! Here are my notes for the session report for next week.

Christian Ed (me/myself/I) met with John on November 13, 2022. We discussed having the young children participate in the Hanging of the Greens by bringing in the pieces of the nativity. This went very well, we had 9 children! The children also helped with hanging Chrismons on the Chrismon tree. The Christmas Eve service at 4 pm will be a "family" service where children are encouraged to attend.

In January CE will ask for donations for "blessing bags" which the young children will assemble at the end of January when we meet on the last Sunday of the month, from 4-6 pm for "Anchors A-Weigh". This is a trial program to see how much interest we get in meeting once a month on Sunday afternoons.

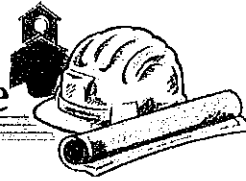
CE did not include monies in the 2023 budget for a trip to Montreat. Currently we only have one high school student so we decided to hold off on offering a trip for high school students this year. We are going to investigate the possibility of sending our middle school youth to the Montreat Middle School conference. Currently we have 4 middle school youth (who are members) that may want to attend.

John has plans for adult bible studies for the first quarter of 2023. Thank you John!

CE will meet again on Sunday, December 11, 2022.

Submitted by Scottie Anderson

Property Committee



Property Committee “Team” - Session Report

- for *SESSION MEETING* – 12.12.2022

We commit to being generous stewards of our gifts – time, talents, resources and, *indeed our lives.*

- ◆ We had our most recent Property Committee (PC) at the Lindholm residence on Sunday, December 4, 2022 - a “Thank You” to the Property Committee members for their efforts and support in 2022 and over Barry’s last 3+ years on Property and as Moderator.
 - Kitchen Suppression System was completed on Nov 18th. Final cost of \$ 3,819 - under approved \$ 3,900.
 - Light Bulb Maintenance Project – completed changeout of lighting in Fellowship Hall and other areas of the Church.
 - Kitchen Appliance repairs – light in the refrigerator/waiting for part & assessment of “out of order” dishwasher.
- * PC meeting had no recommendations or approvals required of the Session

Final Report Submitted by: Barry Lindholm, Property Committee Moderator

A handwritten signature in black ink, appearing to read "Barry Lindholm".