

## GATHERING OF SESSION

**Saturday, January 21 9:00 - Noon**

Distributed ahead of time for Reading: "Church Meetings that Work" by Gaylord Noyce  
Request that Elders fill out single page on Vision sent out by email.

1. Opening Prayer and "Discerning God's Will as a Leader" (10)
2. An Introduction to Current Existing Policies at Little Chapel: Mary Jo (10)  
*(policies made available – this would be a summation of policies and not a reading through all)*
3. How to Read a Monthly Financial Spreadsheet: Dickson Bridger (10)
4. Discussion on Book: "Church Meetings that Work" –  
What is an effective committee? *(handout-30)*  
Building your Committee for 2023.
  - A. Stewardship Fair/Annual Report for tapping talents is February 19  
Have a table space for sharing needs/tapping gifts at 9:15 – 10:30
  - B. Who best to serve on your Committee? Not filling spaces but tapping gifts/talents. List of all Elders and those who served on Committees in 2022. You will be asked to compile a current Committee list for 2023.
  - C. Delores compiles reports and copies/sends out Session Agenda. She does NOT type, or retype, Committee reports. Nor does she write articles for the newsletter. These functions are delegated within the Committee and sent to Delores.
5. Moving to a higher level of energy/vitality of Vision. Discussion on handout questions. (30)
6. Actual Meeting of the Session *(agenda sent out prior to Saturday meeting)* (60)

## **Session Agenda for Little Chapel on the Boardwalk**

**January 21, 2023**

**12:00 p.m. Room 201**

**Call to Order**

**Opening of the Meeting** with Prayer by Rev. Dr. John Earl, Moderator

### **ATTENDANCE**

Present:

Excused absence: Marti Shogi

Also present: Beckey Smith, for Marti Shogi

Determination of Quorum

### **CLERK OF SESSION REPORT**

#### **Correspondence**

#### **Information:**

Church Calendar for February from Delores Dyer, Office Administrator

Committee reports for next Agenda Packet are due on Tuesday, February 14

Deadline for February Newsletter articles is Friday, January 20, 2023

### **CONSENT AGENDA**

Approval of this Agenda

Approval of Minutes of Stated Session Meeting of December 12, 2022

Approval of Minutes of Called Congregational Meeting of January 15, 2023

Approval of the 2022 Statistical Report for the Presbytery

Ratification of E-mail vote to hold a Congregational Meeting on Sunday, January 15<sup>th</sup>, at 10:00 am in the church fellowship hall. The sole purpose of this meeting will be to hear the report of the Nominating Committee and to act upon their recommendation regarding the next slate of officers. This e-mail motion was **approved**.

Membership:

### **SESSIONAL COMMITTEE REPORTS**

**Christian Education Committee: Scottie Anderson**

**Finance Committee: Dickson Bridger**

**Mission Committee: Marti Shogi**

**Personnel and Planning: Lisa Jordan**

**Property Committee: Hank Metzger**

**Worship Committee: Terry Paterson, Sherri Alexander**

**Communications and Marketing Committee: Wilson Rogers**

**Membership and Growth Committee: Sue Laakmann**

**Stewardship Committee: Chris McKirachan**

**UNFINISHED BUSINESS**

1. Officer of the Month assignments (Only one Elder needed at each service)

February 8:30 Lisa Jordan, Brenda Parker                      10:30 Terry Paterson, Hank Metzger

March 8:30 Dickson Bridger    10:30 Scottie Anderson

2. Presbytery Shared Mission Request of \$20,000, tabled at December 12, 2022 meeting

3. Fifth Sunday offering allocation, tabled at December 12, 2022 meeting

4. Possible date for Annual Meeting and Time and Talent Fair

**NEW BUSINESS**

**MODERATOR'S REPORT**

The next stated meeting of the LCOB Session will be on Monday, February 20, 2023, at 6:00 p.m. in Room 201.

**PRAYER CONCERNS AND CLOSING PRAYER**

# February 2023

March 2023

Su Mo Tu We Th Fr Sa  
 5 6 7 8 9 10 11  
 12 13 14 15 16 17 18  
 19 20 21 22 23 24 25  
 26 27 28 29 30 31

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	31	1 9:00 Home School #201 9:30 Knitting - Parlor 10:00 Bible Study. - F.H. 6:30 PNC #102	2 11:15 Staff #102	3	4 8:30 Mens Breakfast 10 Communion prep
5 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship - Scout Sunday	6 9:00 Worship Committee #102 6:30 Scouts	7 10:00 Circle #2 - Choir Rm 10:00 Writing Group #102 7pm Circle #3 - Parlor	8 9:00 Home School #201 10:00 Bible Study. - F.H. 6:30 PNC #102	9 11:15 Staff #102	10 9 Garden Club F.H.	11
12 Super Bowl Sunday 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship	13 6:30 Scouts	14 Valentine's Day 9:30 Prayer Group - Library	15 9:00 Home School #201 9:30 Knitting - Parlor 10:00 Bible Study. - F.H. 4:00 Finance #102 6:30 PNC #102	16 11:15 Staff #102	17	18 8:30 Mens Breakfast
19 Blanket Offering 8:30 Arise 9:15 Adult Educ 9:30 Choir 10:30 Worship	20 Washington's Birthday (Presidents' Day) 6:30 Session #201 6:30 Scouts	21 9:30 Prayer Group - Library 10:00 Writing Group #102	22 Ash Wednesday 9:00 Home School #201 10:00 Bible Study. - F.H. 12pm Ash Wed. Svc. 6:30 PNC #102 7pm Ash Wed. Svc.	23 9:00 Scholarship #102 11:15 Staff #102	24	25 M-O-W
26 8:30 Arise 9:30 Breakfast 9:30 Choir 9:15 Adult Educ 10:30 Worship 11:45 - Mission #111	27 6:30 Scouts	28 9:30 Prayer Group - Library	1	2	3	4

## **STATED SESSION MEETING**

**WRIGHTSVILLE BEACH, NC**

**MONDAY, DECEMBER 12, 2022 6:00 P.M.**

The Session of Little Chapel on the Boardwalk Presbyterian Church, PCUSA, met for a called meeting on Monday, December 12, 2022, at 6:00 p.m. at the manse.

Rev. Dr. John Earl, Moderator, opened the meeting with prayer at 6:00 p.m.

### **ATTENDANCE**

*Present:* Rev. Dr. John Earl, Moderator; Mary Jo Kohunsky, Clerk; Elders Sherri Alexander, Scottie Anderson, Dickson Bridger, John Copeland, Lisa Jordan, Barry Lindholm, Ed O'Neil, Terry Paterson, Martha Shogi, Beckey Smith.

*Excused Absence:* Christine Kennedy, Hank Metzger

Determination of Quorum: The Clerk determined that a quorum was present.

### **CLERK OF SESSION REPORT**

*Correspondence:* Presbytery of Coastal Carolina Annual reporting requirements: Pastor's Terms of Call, Pastor's Continuing Education, Elder Necrology, 2023 Session Members contact information; Annual Statistical Report; per capita request, shared mission request.

*Information:*

Church Calendar for January from Delores Dyer, Office Administrator

November Financial Information from Joan Denney, Bookkeeper

White Board Reminder: Please review procedure for securing the offering.

Officer of the Month: 8:30 Phyllis Warren; 10:30 December 18: Scottie Anderson;

December 25: Beckey Smith

Committee reports for agenda packet due to Delores on Tuesday, January 10.

Deadline for articles for January newsletter is Friday, December 16.

### **CONSENT AGENDA**

Approval of this Agenda

Approval of Minutes of Stated Session Meeting of November 14, 2022

The Consent Agenda was approved by common consent.

Membership:

1. Baptisms: none

2. Removal from Rolls:

Robert Williams, died November 18, 2022

Marcia Rabun, letter of transfer to Fort Hill Presbyterian Church

Cameron Atkins, letter of transfer to Scotts Hill Baptist Church

3. New Members: none.

### **SESSIONAL COMMITTEE REPORTS**

**Christian Education Committee: Christine Kennedy, Scottie Anderson**

No report. No recommendations.

The Committee is planning to re-introduce a modified version of the Anchors Aweigh program, to be held on the last Sunday of each month. Details will be announced soon.

**Finance Committee: John Copeland, Dickson Bridger**

Monthly report and Stewardship Pledge information attached.

Based on giving receipts, it is likely that we will just about break even at the end of the year. In light of pledges received thus far, the budget for 2023 will only be a maintenance budget, and new projects will be cut back unless other items are deleted.

RECOMMENDATION: If there is a surplus at the end of 2023, the committee recommends that the first of the surplus be provided to assist in the onboarding of the new pastor. Any funds beyond that would go to capital improvements. **Approved.**

RECOMMENDATION: Fifth Sunday allocation for January, 2023: John Copeland moved that the recipient of the Fifth Sunday offering be tabled until the January meeting. **Approved** by common consent.

**Mission Committee: Beckey Smith, Marti Shogi**

Report attached. No recommendation.

The receipts from the Alternative Gift Market are still being tabulated, but will exceed \$2855. Those funds will be donated to WARM (Wilmington Area Rebuilding Ministry).

**Personnel and Planning: Ed O'Neil, Lisa Jordan**

Report attached.

The Worship Committee is the only sessional committee which does not have any elders rotating off, so still has two Elders as co-moderators. Sherri wishes to remain on Worship, as does Terry. If both remain, the Session will have 11 members in 2023.

RECOMMENDATION. That the Worship Committee be permitted to be staffed plus one for a total of two elders for the calendar year 2023. At the completion of 2023, the elder worship committee staff allocation will return to one. This motion is made to accommodate requests from the two sitting elders on the Worship Committee to accommodate personal and projected workloads for 2023. **Approved.**

**Nominating Committee: Sherri Alexander, Chairperson**

Christine McKirachan has accepted the invitation to be nominated to serve as moderator of the Stewardship Committee. Wilson Rogers has accepted the invitation to be nominated to serve as moderator of the Communications and Marketing Committee. An elder candidate is still being sought for Membership and Growth.

**Property Committee: Barry Lindholm, Hank Metzger**

Report attached. No recommendations.

The kitchen fire suppression system is now updated. The dishwasher is now being assessed for repairs, and may not be used until further notice.

**Worship Committee: Terry Paterson, Sherri Alexander**

Report attached.

The Committee will partner with Food and Fellowship to provide punch and cookies following services of Celebration of Life, if requested to do so.

NOTE: Please advise the moderator of the Food and Fellowship Committee if your committee plans to serve any food or beverages, so adequate supplies can be obtained in a timely manner.

A *Longest Night* service will be conducted on Thursday, December 22, at 7 p.m.

## UNFINISHED BUSINESS

1. Officer of the month: The group questioned the need for two elders in this role at each service, and decided that only one is required. These are the names which remain.

January	8:30	Ed O'Neil	10:30	Sherri Alexander
February	8:30	Lisa Jordan, Brenda Parker	10:30	Terry Paterson, Hank Metzger
March	8:30	Dickson Bridger	10:30	Scottie Anderson

2. Retiring elders: The Session thanked John Copeland, Christine Kennedy, Barry Lindholm, and Beckey Smith for their generous service as ruling elders. Christine was not present, but others returned their blue binders for other use. Those elders will no longer have access to website, and will be contacted about key return procedures.

## NEW BUSINESS

1. Annual Officers Retreat/Training and Session meeting will be held on Saturday, January 21, 2023, from 9:00 a.m. until noon.

2. Presbytery Per Capital request: \$5076, with 100% used to underwrite the General Assembly and Synod. This is based on officially reported membership as of December, 2021. (Our rolls were updated after that date, so the new membership total is not reflected in the calculation of this amount.) Ed O'Neil moved that we submit this requested amount. **Approved.**

3. Presbytery Shared Mission asking: \$20000 (based on congregational size); supports committees, staffing, programs, and ministries of the Presbytery. Dickson moved that this item be tabled until the January meeting, and Marti made the second. **Tabled.**

4. Election of Clerk of Session (MJK) and Church Treasurer (Dean Cobble) to one-year terms. Both have agreed to serve if elected. Dickson moved and Marti seconded the motion that Mary Jo be elected as Clerk for 2023. **Approved.** Ed moved and Marti made the second that Dean be elected as Treasurer for 2023. **Approved.**

5. Date of Annual Meeting and Time/Talent Fair will be scheduled at a later date.

## MODERATOR'S REMARKS

Dr. Earl spoke of the changes that have taken place at LCOB during 2022, and where we might be headed. Challenges continue, and prayerful study and work will be necessary to become the church that God wants us to become.

The next stated meeting of the LCOB Session will be on Monday, January 16, 2023, at 6:00 p.m. in Room 201.

## **PRAYER CONCERNS AND CLOSING PRAYER**

Rev. Dr. Earl closed the meeting with prayer at 7:30 and all sang, "God, lead us home. Christ, make us one. Come, Holy Spirit, thy will be done."

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Mary Jo Kohunsky, Clerk



**CALLED CONGREGATIONAL MEETING**

**WRIGHTSVILLE BEACH, NC  
SUNDAY, JANUARY 15, 2023 10:00 A.M.**

The Congregation of Little Chapel on the Boardwalk Presbyterian Church, PCUSA, met for a called meeting on Sunday, January 15, 2023, in the Fellowship Hall at 2 W. Fayetteville Street.

Pastor Rev. Dr. John Earl, Interim Pastor, called the meeting to order and opened with prayer at 10:00 a.m. Dr. Earl announced that Marti Shogi would serve as Acting Clerk for this meeting, in the absence of Mary Jo Kohunsky. There were no objections. The Clerk determined that a quorum was present for the meeting.

Dr. Earl explained that the purpose of this meeting was to hear the report of the Nominating Committee with regard to election of new Officers. He then introduced Sherri Alexander, Chairperson of the Nominating Committee.

Sherri named the other members of the Nominating Committee: Brett Blizzard, Larry Honeycutt, Jane Hughes, Gail Miller and Brenda Parker.

She then announced the candidates for Ruling Elder, who stood as their names were called: Sue Laakmann, Membership and Growth; Christine McKirachan, Stewardship; and Wilson Rogers, Communications and Marketing. Mary Jo Kohunsky, also nominated to serve as Clerk of Session, was unable to be present. Sherri moved that these candidates be approved, and that motion was seconded by Judy Gibson.

After calling for nominations from the floor, and hearing none, Pastor Earl conducted the vote. The congregation **voted unanimously to elect** these candidates to serve as Elder.

Sherri then announced the candidates to serve as Deacons, who each stood as their names were read: Rebecca Beachy, Congregational Care; and Brenda Parker, Food and Fellowship. Sherri moved that these candidates be approved, and that motion was seconded by Gail Miller.

After calling for nominations from the floor, and hearing none, Pastor Earl conducted the vote. The congregation **voted unanimously to elect** these candidates. Ordination and installation of Officers will take place on Sunday, January 22, 2023, during the 10:30 a.m. worship service.

Dr. Earl recognized the service of the departing elders: Beckey Smith, John Copeland and Barry Lindholm.

Dr Earl closed the meeting with prayer at 10:15 a.m.

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Rev. Dr. John B. Earl, Moderator

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Martha Shogi, Acting Clerk

## 2022 Church Statistical Report

<b>Church</b>	Little Chapel on Bdwalk	PIN	21496
<b>Presbytery</b>	Coastal Carolina		
<b>Address</b>	2 W Fayetteville St, Wrightsville Beach, NC 28480		
<b>Phone</b>	910-256-2819	<b>Fax</b>	910-256-9624
<b>Email</b>	<a href="mailto:info@littlechapel.org">info@littlechapel.org</a>		
<b>Web Site</b>	<a href="http://www.littlechapel.org">www.littlechapel.org</a>		



### Membership

Prior Active Members	423	Adjusted membership	385
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<b>Gains</b>		<b>Losses</b>	
Certificate	5	Certificate	3
Youth Professions	0	Deaths	10
Professions & Reaffirmations	3	Deleted for any Other Reason	57
<b>Total Gains</b>	<b>8</b>	<b>Total Losses</b>	<b>70</b>

<b>Total Ending Active Members</b>	<b>323</b>		
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### Baptisms

Presented by Others	4	Average Weekly Worship Attendance	155
At Confirmation		Friends of the Congregation	144
All Other		Ruling Elders on Session	12
		Do you have Deacons?	Yes

### Age Distribution of Active Members

17 & Under	12		
18 - 25	12		
26 - 40	27		
41 - 55	23		
56 - 70	159		
Over 70	90		
<b>Total Age Distribution</b>	<b>323</b>		

### People with Disabilities

Hearing impairment			55
Sight impairment			20
Mobility impairment			60
Other impairment			40

### Gender Distribution

Women			182
Men			141
Non-Binary			

### Youth in Congregation

Age 4 and under	4	Middle School (6th – 8th grade)	2
Elementary School (K-5th grade)	4	High School (9th – 12th grade)	2
		<b>Total Youth</b>	<b>12</b>

### Racial Ethnic

Asian/Pacific Islander/South Asian		Native American/Alaska Native/Indigenous	
Black/African American/African		White	
Middle Eastern/North African	1	Multiracial	
Hispanic/Latino-a			
		<b>Total Racial Ethnic</b>	<b>1</b>

### Budgeted Income

### Budgeted Expense

#### Receipts

Regular Contributions	Bequests
Capital Building Fund	Other Income
Investment Income	Subsidy or Aid

#### Expenditures

Local Program	Investment Expenditures
Local Mission	Per Capital Apprt
Capital Expenditures	Other Mission

**From:** Katherine Anderson <ksranderson56@gmail.com>

**Sent:** Tuesday, January 17, 2023 1:06 PM

**To:** Delores Dyer <delores@littlechapel.org>

**Subject:** Re: CE Committee

**Session Report:**

Christian Education had a meeting on Sunday, January 8, 2023. In attendance were Scottie Anderson and Delores Dyers. Plans were made for a modified program to be held the last Sunday of January, February and March for ages 3 years old through first grade, from 4-6 pm with a pizza dinner served. We are going to call the program "Anchors Aweigh!" and the focus will be on missions and outreach to those that may be in need. Our first project will be to learn about how Jesus helped the poor and we will assemble "Blessing Bags" for the members of our congregation to take to give to those they see in need of a "blessing".

**Recommendation/request: We would like to ask for donations from the congregation of \$5.00 gift cards from McDonald's to include in the Blessing Bags.** All other items in the Blessing Bags will be purchased with CE monies.

Adult Christian Ed studies are underway with Christa Metzger's bible study on "Spiritual Practices".

Submitted by Scottie Anderson

Little Chapel on the Boardwalk  
Finance Committee Meeting  
January 18, 2024  
Minutes

Members Present: Abe Watson, Al Wordsworth, Beth Price, Dickson Bridger, Dean Cobble,  
John Copeland, John Earl, Neal Turlington and Wilson Rogers

Members Absent: Jack Homestead

Opening Prayer: Dickson Bridger opened the meeting with prayer

New Business: The committee discussed the request from the Coastal Carolina Presbytery regarding the financial pledge for the Shared Mission fund that was tabled at the last Session meeting. It was determined to recommend to Session that the request for funds be revisited at the June meeting of Session when we have a clearer view of the church's financial situation. Al Wordsworth made the motion and Beth Price seconded; the motion passed unanimously.

Year End Financial Summary- See Attached-Financials reviewed by committee

Surplus and how to handle?

Total Surplus                      \$46,095

Use of Funds

Missions	\$1,000
Communications/Marketing	\$3,000
Finance	\$12,500-This will cover the increase in insurance cost
PNC	\$10,000-To be used for moving and onboarding expense of new pastor
Capital Improvements	\$9,500
Property Emergency Fund	\$10,095-To be used for emergency repairs, ie HVAC

The above use of the surplus funds was discussed. A motion was made by Dean Cobble and seconded by Al Wordsworth to present to session the above use of funds. The motion passed unanimously.

The situation with our current insurance for the church properties was discussed. For 2023, our insurance premiums are going up 32% (\$17,300). It is also possible that the deductible that is currently 1% will increase to 2-3% in 2024. While we have checked with 5 insurance carriers, 4 have declined to cover the church. The 5<sup>th</sup>, American Church Group is currently working on a proposal. We have no idea what that proposal will be. When we get and it is something we may want to look at, we will allow George Chadwick Ins. Agency to review to make sure we are

getting the coverage we need. Before any final decision is made, the Finance Committee will review.

Old Business:

We set up a checking account with Wells Fargo which was going to allow us the use of Zelle. This would allow electronic (QR Code) transfer of funds from members and guest. After an audit of our account, Wells Fargo closed our account. The reason was a technical glitch on their part.

John Copeland, the committee member who had been the point person with Wells, found a new avenue for us to explore. It is called VANCO (see attached). For a small per use fee, they will allow us to use their service without signing a contract (we can cancel at any time). After much decision, it was moved by Abe Watson and seconded by Dean Cobble to start the process of getting signed up for this service. It was approved unanimously. We will review after about 5-6 months to see how it is working and to make sure it is cost effective.

5<sup>th</sup> Sunday collection-We do not have any suggestions at this time for the 5<sup>th</sup> Sunday collection scheduled for January 29<sup>th</sup>. Hopefully Session will give us guidance.

Next meeting is scheduled for February 15<sup>th</sup> at 4.

With there being no further business, John Earl closed the meeting with prayer.

Submitted: Dickson Bridger

# LCOB – TY 2022 Operations (preliminary December Closing)

	Committee	TY22 Actual	TY22 Budget	TY22 VAR
<b>INCOME</b>				
PLEDGES		290,464	444,197	(153,733)
CONTRIBUTIONS		171,317		171,317
OPEN OFFERING		13,769	11,037	2,732
5TH SUNDAY		2,295	1,200	1,095
SUNDAY SCHOOL		-	200	(200)
USE OF BUILDING		(2,351)	1,200	(3,551)
<b>TOTAL INCOME</b>		<b>475,494</b>	<b>457,834</b>	<b>17,660</b>
<b>EXPENSE</b>				
CHRISTIAN ED		2,164	3,000	(836)
DIACONATE				-
CONGREGATIONAL LIFE		272	400	(128)
FELLOWSHIP		1,010	1,400	(390)
COMMUNICATIONS		300	500	(200)
MEMBERSHIP		213	400	(188)
STEWARDSHIP		-	-	-
FINANCE		98,962	96,702	2,260
MISSION		5,000	5,000	-
PERSONNEL		250,490	273,517	(23,027)
PROPERTY		67,889	73,000	(5,111)
WORSHIP		3,102	3,915	(813)
<b>TOTAL EXPENSE</b>		<b>429,401</b>	<b>457,834</b>	<b>(28,433)</b>
<b>NET INCOME/(LOSS)</b>		<b>46,093</b>	<b>(0)</b>	<b>46,093</b>

# LCOB – TY 2022 Surplus Distribution

Surplus and how to handle?

Suggestions-

Total Surplus                      \$46,095

Use of Funds

Missions

\$1,000-this will allow them to get what they had asked for in budget request

Communications

\$3,000-This will replace the projector that has stopped working

Finance

\$12,500-This will cover the increase in insurance cost

PNC

\$10,000-To be used for moving and on boarding expense of new pastor

Capital Improvements

\$9,500

Property Emergency Fund

\$10,095-To be used for emergency repairs, ie HVAC

# LCOB -2023 Revised Budget

Committee	TY23	TY23	Variance	Comments
	Budget	Budget		
	Approved	Revised		
	Dec 2022	Jan 2023		
<b>INCOME</b>				
PLEDGES	294,706	294,706	-	
CONTRIBUTIONS	151,864	151,864	-	
OPEN OFFERING	13,200	13,200	-	
5TH SUNDAY	-	-	-	
SUNDAY SCHOOL	200	200	-	
USE OF BUILDING	2,000	2,000	-	
USE OF PY SURPLUS	-	16,500	16,500	Wind & Hail \$12,500, Missions \$1,000, Communications \$3,000
<b>TOTAL INCOME</b>	<b>461,970</b>	<b>478,470</b>	<b>16,500</b>	
<b>EXPENSES</b>				
CHRISTIAN ED	4,250	4,250	-	
DIACONATE				
CONGREGATIONAL LIFE	600	600	-	
FELLOWSHIP	1,600	1,600	-	
COMMUNICATIONS	600	3,600	3,000	Anticipate increase in Communication & Marketing effort
MEMBERSHIP	500	500	-	
STEWARDSHIP	600	600	-	
FINANCE	105,455	117,955	12,500	Wind & Hail Premium greater than December budget assumption
MISSION	5,000	6,000	1,000	Increase budget to support original request from committee
PERSONNEL	266,115	266,115	-	
PROPERTY	73,500	73,500	-	
WORSHIP	3,750	3,750	-	
<b>TOTAL EXPENSE</b>	<b>461,970</b>	<b>478,470</b>	<b>16,500</b>	
<b>NET INCOME/(LOSS)</b>	<b>0</b>	<b>(0)</b>	<b>(0)</b>	



January 10, 2023 @ 5:00 pm  
 LCOB Personnel & Planning Meeting Agenda  
 Last Committee Meeting: November 9, 2022

Committee Members

Lisa Jordan – Moderator - present	Ed O’Neil – present
Brett Blizzard - present	Dan Hammond - present
Larry Honeycutt – not present	Rhonda Woodell - present
Also attending - Rev John Earl - present	

2023 Personnel & Planning Meeting Dates (Wednesdays @ 5:00 pm)

Note – all meetings as of 9.14.22 will be held at LCOB in the Parlor

January 11, 2023 - complete	July 12, 2023 -
March 8, 2023 -	September 13, 2023 -
May 10, 2023 -	November 8, 2023 -

- Dan Hammond opened the meeting with prayer
- Nursery Attendant Discussion
  - Third employee feasibility
  - Is this necessary currently?
    - Feel that it is not currently needed. Recommend we release the third worker to CE. Until such time is needed go down to two.
    - Possible for a third person to be a substitute – need reliability and accountability in the nursery.
    - Delores has been asked to keep weekly attendance for the number of children present. How do we obtain this information?
- Staff update
  - Increase discussion – have talked with David and Delores. Both are pleased. Delores feels appreciated. Lisa to talk to Dan this week.
  - John Earl employee update
    - David – Arise subcommittee has asked him to present a vision for his music ministry of the 8:30 service and encourages him to keep working on this vision.
    - Dan – addressed an issue needing attention concerning behavior toward a member and the issue has been resolved. Copy of the conversation in employee file.
- Other business:
  - Benchmarking review found that most churches in our Presbytery do not have full time staffs for churches our size. For future thoughts on possible organization structure.
- John Earl closed the meeting in prayer.

## Worship Committee

January 9, 2023

At 9:00 a.m. the Worship Committee, as well as many other members of LCOB gathered to remove the Christmas decorations from the church. We are thankful for all who came to help undecorate and pack and store all decorations. With such good help, we finished at approximately 10:00a.m. at which time, we moved to the Conference Room to conduct our regular monthly meeting.

**Present:** John Earl, Interim Pastor, Terry Paterson, Moderator, Carole Coble, Judy Gibson, Sherry Lovette, Jane Millard, Janet O'Neil, and Beckey Smith

**Absent:** Sherri Alexander, Janice Allen, David Heinzman, Wilda Moore, and Barbara Williams

The minutes of the December 5, 2022, meeting were read and approved; motion made by Jane Millard and second provided by Janet O'Neil.

Terry Paterson opened the meeting with a Devotional and Prayer. Becky Smith and Barbara Williams were welcomed as new members.

All sub-committee chairs reported on their areas with the following items noted for information and/or discussion:

- Sherry Lovette reported that all went well with Communion during the month of December and January 1. She appreciated all of the volunteers that help prepare the elements during December.
- Jane Millard explained that the flower system was being tweaked to make it work more efficiently and that the calendar would be ready on Sunday, January 15, for people to sign up to donate flowers for our worship services.
- Judy Gibson has secured Liturgists through the month of March. We also discussed that we would begin seeking all members to participate not just those who were officers of the church.
- Carole Coble reported that Food and Fellowship Committee would help with the punch and cookies after Celebration of Life services when families desire a visitation in the Fellowship Hall.
- Sherry Lovette and Carole Coble are working to schedule Usher Captains for 2023 plus January, 2024. They will continue to work with the designated

ushers so that the ushers are helpful with seating worshipers and learn to collect the offering more efficiently. The ushers will be responsible for passing out Sand Dollars to visitors and greeting at the front door.

- Janet O'Neil reported on ARISE – attendance has been consistently between 40 -50; people are commenting on how nurturing the service is; quite a few children are attending regularly; all facets are getting their rhythm; plans are in the making to upgrade the music

**All members of the committee participated in evaluating the 2023 Advent Season based on strengths and weaknesses:**

**Strengths:**

- Following the theme “A Journey of Light” made the season more special and really showed us what Advent means
- Cantata
- Sermons every Sunday carrying out the theme
- Alternative Market – carried out our heart for Mission during this time
- Variety of music
- Participation of the children
- Stars for Ephiphany
- Having symbols of the theme

**Weaknesses:**

- Marketing – especially for the Cantata
- Ushering during all services was lacking at times
- Needed more planning in certain parts
- ARISE service should have taken place every Sunday

**New Business:**

**February 5, 2023 - -Scout Sunday, Troop #232; the scouts will participate in many phases of the service; NO COMMUNION**

Discussed the upcoming Worship Schedule focusing on Lent beginning on **Ash Wednesday, February 22, 2023 –2 services at noon and 7:00p.m.**

**The theme will be “Opening the Gates of Lent”** – Schedule is being prepared with some tweaking as we continue the preparation.

**Easter Sunday: April 9, 2023** – three services: Beach Sunrise Service, ARISE; Traditional Service

There being no further business, John Earl closed the meeting with prayer.

Respectfully submitted,

Terry Paterson

Stewardship Committee Meeting: January 10, 2023

Identification of 2023 theme: **“Whole Life Stewardship”**

“In every aspect of our lives, we are entrusted to be stewards of God’s creation”

Committee will identify image/graphic to be used throughout the year.

Preach on January 29 on theme

Stewardship Fair: February 19            Need information from Committee chairs for booklet

Monthly each Committee will assume responsibility for “A Stewardship Moment” within worship (both ARISE and 10:30) emphasizing “whole life stewardship”. John will work with Mary Jo to align present calendar with stewardship emphasis providing time for each Committee to prepare for their “Moment”.

In recognizing that “whole life stewardship” is an umbrella which incorporates our work, worship, witness, and wealth, there is a natural identification of the work of Committees to being faithful and sharing this faithfulness. As an example:

The month of February:

Work: Building strong Committees – The Stewardship Fair

Worship: Sharing of the coming Lenten season

The month of April:

Witness: Easter Offering and educating “The One Great Hour of Sharing”