

INFORMATION ABOUT MAKING A RESERVATION

REGISTRATION

In order to hold your reservation, please send the following:

1. Completed "Registration" form (address is on Registration form)
2. Signed "Matthew House Use Contract"
3. Non-refundable deposit of \$100 (make checks payable to:
Little Chapel on the Boardwalk

FEES

A fee of \$10.00 per person, per night, must be received two weeks before your arrival date. For groups staying 6 nights, the fee is \$50.00 per person – no charge for the 6th night.

ARRIVAL/CHECK-OUT

- 6 nights – arrive Sunday; depart Saturday
- 4-5 nights – arrive Sunday or Monday; depart Thursday or Friday
- Check-in time is after 1:00 pm and check-out is by 9:30 am
- A member of our church will meet your group upon arrival and will familiarize you with the house.

CONTACT INFORMATION

Ann Martz, Coordinator, amartz5@ec.rr.com

910-256-3204 (home)

410-274-3811 (cell)

Little Chapel on the Boardwalk's

MATTHEW HOUSE

REGISTRATION

***Please return completed Registration, signed Mission House Use Contract
and your non-refundable deposit of \$100 payable to Little Chapel on the Boardwalk to:***

**Ann Martz, Matthew House Coordinator
Little Chapel on the Boardwalk Presbyterian Church (USA)
2 West Fayetteville Street, Wrightsville Beach, NC 28480**

(Please memo 'Matthew House' on your check)

CONTACT INFORMATION

Name of Church or Mission Group _____

Street _____

City _____ State _____ Zip _____

Name of Group Contact _____

Phone _____ (Email) _____

Arrival Date: _____ Departure Date: _____

PARTICIPANTS

The Matthew House will accommodate up to 16 participants.
All participants must be 14 years or older (or a rising high school freshman).
Please bring 1 adult for every 6 youth.

Number of Male Adults _____

Number of Male Youth _____
(ages 14-17)

Number of Female Adults _____

Number of Female Youth _____
(ages 14-17)

Name of Mission Agency: _____

[] **deposit check attached**

LITTLE CHAPEL ON THE BOARDWALK PRESBYTERIAN CHURCH
Wrightsville Beach, North Carolina
MATTHEW HOUSE USE CONTRACT

State of North Carolina
County of New Hanover

Release and Agreement

This release and agreement, executed on: (Date) _____
between Little Chapel on the Boardwalk Presbyterian Church of Wrightsville Beach, North Carolina, hereinafter
referred to as "Little Chapel" and _____ of
_____ hereinafter referred to as "User".

Whereas, User has requested that Little Chapel permit it to use a facility owned and operated by Little Chapel,
known as the Little Chapel on the Boardwalk Presbyterian Church Matthew House, located at 14 West Fayetteville
Street in Wrightsville Beach, North Carolina, (hereinafter referred to as Matthew House), for an activity to be
conducted by the User; and

Whereas, the Little Chapel has consented to the use of the Matthew House by the User, but has requested that as
part of the agreement for the use of said Matthew House, the User release the Little Chapel from any responsibility for
any actions, bodily injuries, sickness, or disease sustained by a person, including death, resulting from any of these,
property damage or other activities occurring during the use of the Matthew House by the User, and

Whereas, the User has agreed to the request of Little Chapel, the parties do hereby covenant and agree together
as follows:

Witnesseth

For and in consideration of the mutual promises and covenants set forth herein, the User releases Little Chapel
from any claim arising in any way from the use of the facility of Little Chapel by the User whether the claim
arises from bodily injury, sickness or disease sustained by a person, including death, resulting from any of these or
damage to property of any other claim which may arise during the use of the facility by the User.

Further, the User agrees to assume all liability for any bodily injury, sickness or disease sustained by a person,
including death, resulting from any of these or damage resulting to any persons or property or any other claims
which may arise as a result of or during the use of the facility by the User or lose or damage of any kind incurred
as a result of claims or damage hereafter made which arise during the period of usage of the facility of Little
Chapel by the User.

The User represents that the facility or portion thereof is adequate for its proposed use. It will restrict its activities
to those areas designated herein and will hold Little Chapel harmless for any injury, sickness or disease to person or
damage to property which results from his or her use of portions of the premises outside the proposed use.

In witness whereof, the parties hereto have executed this release at Wrightsville Beach, North Carolina, the day
and year first above written.

Little Chapel on the Boardwalk Presbyterian Church
Party of the First Part

By: _____, USER

INFORMATION ABOUT THE USE OF MATTHEW HOUSE



- The maximum number of people who will be allowed to use the Matthew House for overnight stays is 16.
- Animals are not permitted in the Matthew House.
- NO alcoholic beverages are allowed in the Matthew House or on the property.
- NO smoking is allowed in the Matthew House or on the property.
- Respect should be shown to surrounding neighbors regarding noise, trash, and general behavior.
- The church can assume no responsibility for personal or group items left in the Matthew House.

